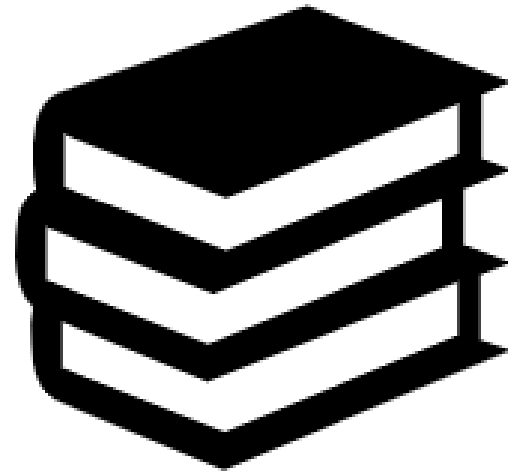


Rubrics



Appendix 2.5

Appendix 2.5.1 Rubrics of Assessment Practice Work

ASSESSMENT OF PRACTICE FIELD ACTIVITIES

RATED ASPECT	COMPONENT	SCORE
ABSENCE / ATTENDANCE	Attendance of students in the company is complete (100%) and on time / discipline	4
	The presence of students in the company is complete (100%) but not on time / lack of discipline	3
	Student attendance at the company is incomplete but on time	2
	Students attendance at the company is incomplete and not on time / lack of discipline	1
SKILLS	Skilled in the job assigned and proficient at working as instructed	4
	Skilled in the job assigned but not proficient in working as instructed	3
	Less skilled in the job assigned but proficient in working as instructed	2
	Less skilled in the job that is charged and less proficient in working as instructed	1
CONTROL OF MATERIALS	Quickly and accurately master the material / problems presented by the company and be responsive to problems that arise in the scope of student practical work	4
	Quickly and accurately master the material / problems presented by the company but not responsive to problems that arise in the scope of student practical work	3
	Not fast and precise in mastering the material / problems presented by the company but responsive to problems that arise in the scope of student practical work	2
	Not fast and precise in mastering the material / problems presented by the company and less responsive to problems that arise in the scope of student practical work	1
COMMUNICATION PROFICIENCY	Can adapt well to the work environment, can maintain politeness in talking with employees and company leaders, be active in work	4

	Can adapt well to the work environment, can maintain politeness in talking with employees and company leaders, be passive at work	3
	Not able to adapt well to the work environment, not able to maintain politeness in talking with employees and company leaders, active in work	2
	Less able to adapt well to the work environment, less able to maintain politeness in talking with employees and company leaders, passive at work	1
RELATIONSHIP WITH EMPLOYEES	Polite behavior in socializing and can work well together	4
	Polite behavior in socializing but not able to work well together	3
	Disrespectful behavior in socializing but can work well together	2
	Disrespectful behavior in socializing and not able to cooperate well	1

RATED ASPECT	SCORE				FINAL SCORE
	1	2	3	4	
Attendance / attendance					Final score = (score obtained / maximum score) x100
Skills					
Material Mastery					
Communication Skills					

ASSESSMENT OF PRACTICE WORK REPORTS

TITLE PAGE ASPECT					
COMPONENT	MAXIMUM VALUE	THERE IS NO	THERE IS, NEED A REPAIR	THERE, ALREADY GOOD	VALUE
No more than 20 words in length	2				
The title describes the contents of the Job Training	2				

In accordance with the format for preparing practical work reports	1				
TOTAL	5				

INTRODUCTION ASPECT					
COMPONENT	MAXIMUM VALUE	THERE IS NO	THERE IS, NEED A REPAIR	THERE, ALREADY GOOD	VALUE
Follows an inverted pyramid structure	1				
Describe the importance and benefits of practical work in the study location	3				
Explain the purpose of practical work	2				
Be short and clear	2				
Citing literature relevant to the topic of practical work	2				
TOTAL	10				

LITERATURE STUDY ASPECT					
COMPONENT	MAXIMUM VALUE	THERE IS NO	THERE IS, NEED A REPAIR	THERE, ALREADY GOOD	VALUE
The suitability of literature with the components which are the topic of practical work	5				
The latest literature used	2				
Contains previous studies in accordance with practical work topics	3				
TOTAL	10				

ASPECTS OF METHOD					
COMPONENT	MAXIMUM VALUE	THERE IS NO	THERE IS, NEED A REPAIR	THERE, ALREADY GOOD	VALUE
Mention and explain the elements that will be carried out in practical work	5				
Describe the method used	2				
Systematic and logical presentation	3				
TOTAL	10				

RESULTS ASPECTS					
COMPONENT	MAXIMUM VALUE	THERE IS NO	THERE IS, NEED A REPAIR	THERE, ALREADY GOOD	VALUE
NARRATIVE					
Does not contain the explanation that should be in the introduction or method	3				
Contains all necessary information to support the results, including literature cited / cited	4				
In a narrative form that is not a complete repetition of tables and graphs	3				
TABLE / FIGURE					
Each table / figure is assigned a number and title according to the TA writing format	4				

Tables and figures are provided with all the necessary information / complete components (X axis, Y axis, units etc.)	3				
Each table and figure is referenced in the narrative	3				
TOTAL	20				

ASPECTS OF DISCUSSION					
COMPONENT	MAXIMUM VALUE	THERE IS NO	THERE IS, NEED A REPAIR	THERE, ALREADY GOOD	VALUE
Is an interpretation of the results presented in a systematic and logical manner	3				
There is a comparison between the results with the literature cited and the theory underlying the results obtained	3				
Describe the impact of the results obtained	2				
Describe the limitations in the implementation of practical work carried out and their impact on the results obtained	2				
TOTAL	10				

REFERENCES ASPECTS					
COMPONENT	MAXIMUM VALUE	THERE IS NO	THERE IS, NEED A REPAIR	THERE, ALREADY GOOD	VALUE
References written in accordance with those cited in the manuscript practical work report	4				

References support the contents of the manuscript, published in the most recent year and most of them are peer reviewed journals	4				
Writing consistent and according to the practical work report format used	2				
TOTAL	10				

ASPECTS OF THE WRITING FORMAT					
COMPONENT	MAXIMUM VALUE	THERE IS NO	THERE IS, NEED A REPAIR	THERE, ALREADY GOOD	VALUE
Writing does not repeat the same times for the same discussion, so it is not boring	5				
There are no typing errors / minor errors	5				
The writing format is in accordance with the writing standard / practical work format used	10				
TOTAL	10				

Final score = The total score of all the components assessed