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| Nama Mahasiswa /*Student Name* : .................................................................................................................  Nrp/ *Student Identity Number* : .................................................................................................................  Nama Perusahaan/ *Company Name* : .................................................................................................................  Unit Kerja/ *Work Unit* : .................................................................................................................  Nama Pembimbing / *Supervisor Name* : .................................................................................................................  Waktu Kerja Praktik/ *Practical Work Period*  : ................................................................................................................. | | | | | | | | | | | | | | | | | | | | | | | |
| *Component of Assessment* | | | | | | | | | | | | | | Nilai */ Score\** | | | | | | | | | |
| 0 - 55 | | | | 56 - 65 | | 66 - 85 | | 86 - 100 | |
| *Poor* | | | | *Fair* | | *Good* | | *Excellent* | |
| **1. DISCIPLINE** | | | | | | | | | | | | | | | | | | | | | | | |
|  | A. Datang tepat waktu  (*Come on time*) | | | | | | | | | | | | |  | | | |  | |  | |  | |
|  | B. Pulang kerja tepat waktu  (*Leaving ontime from work* ) | | | | | | | | | | | | |  | | | |  | |  | |  | |
|  | C. Tepat waktu dalam menyelesaikan tugas  (*Finishing the assignmet on time*) | | | | | | | | | | | | |  | | | |  | |  | |  | |
|  | D. Mengerjakan tugas sesuai arahan  (*Completing the assignment as instructed*) | | | | | | | | | | | | |  | | | |  | |  | |  | |
| **2. KNOWLEDGE** | | | | | | | | | | | | | | | | | | | | | | | |
|  | A. Kemampuan dasar (*Knowledge base*) | | | | | | | | | | | | |  | | | |  | |  | |  | |
|  | B. Pengetahuan metode yang dimiliki pada saat mulai kerja praktik (*Technical knowledge at the beginning of practice work*) | | | | | | | | | | | | |  | | | |  | |  | |  | |
|  | C. Pengetahuan metode yang dicapai pada akhir kerja praktik (*Technical knowledge gained at the end of the practice work*) | | | | | | | | | | | | |  | | | |  | |  | |  | |
| **3. SKILLS** | | | | | | | | | | | | | | | | | | | | | | | |
|  | A. Mengoperasikan alat dan menerapkan metode  (*Operating tools and implementing methods*) | | | | | | | | | | | | |  | | | |  | |  | |  | |
|  | B. Collecting information (Pengumpulan informasi) | | | | | | | | | | | | |  | | | |  | |  | |  | |
|  | C. Penyelesaiaan masalah (*Solving problems*) | | | | | | | | | | | | |  | | | |  | |  | |  | |
|  | D. Penyampaian pendapat yang dituangkan pada laporan tertulis (*Expressing ideas (opinion) in written report*) | | | | | | | | | | | | |  | | | |  | |  | |  | |
|  | E. Komunikasi (*Communication*) | | | | | | | | | | | | |  | | | |  | |  | |  | |
| **4. Attendance:** | | | | | | | | | | | | | | | | | | | | | | | |
|  | A. Permission ............................. Days  B. Sick ........................................ Days  C. Without permission ............... Days | | | | | | | | | | | | | | | | | | | | | | |
| \*)  NB : Tuliskan skor nilai pada masing-masing komponen penilaian  *NB :* ***Write a score in range of each box*** *in according column; Signature of field supervisor must be accompanied by the company stamp, and sent to the supervisor of practice work in a* ***sealed envelope.*** | | | | | | | | | | | | | | **Surabaya**,............................,.......  Pembimbing KP Perusaahan/*PW Company Supervisor*  (.....................................................)  NIP. ................................................  + | | | | | | | | | |
| Form-FC meadalah bukti bahwa mahasiswa telah dinilai oleh pembimbing perusahaan. Formulir ini diserahkan ke dosen pembimbing.  *Form-FC is evidence that the student has been assessed by the company supervisor. This form is submitted to the university supervisor (lecturer).* | | | | | | | | | | | | | |
| Proses pembelajaran di Jurusan Statistika- ITS meliputi Lecture, Practice Work (PW) dan Final Project (FP). Ada 11 Dokumen dalam proses Kerja Praktik, yaitu : 1). SOP ( D1),2). Pedoman (D2), 3).Formulir pengajuan Surat permohonan KP (F1), 4).Surata permohonan KP di Perusahaan (F2), 5).Surat balasan dari perusahaan (F3), 5).Formulir rekaman kegiatan ( F4,FA,FB), 6).Formulir penilaian (F-C,F-D dan F-E).  *The learning process in the Department of Statistics ITS includes Lecture, Practice work and Final project. There are 11 documents required for practice work process, namely: 1 SOP (D1), 1 Guideline (D2), 1 Form of the request letter of introduction (F1), 1 application letter (F2) and the first letter of reply (F3), 3 Form of activity record (F1, F4, FA, FB) and 3-assessment forms (FC, FD and FE).* | | | | | | | | | | | | | |
| D-1 | |  | D-2 |  | F-1 |  | F-2 |  | F-3 |  | F-4 |  | F-A |  | F-B |  | F-C | | √ | F-D |  | F-E |  |
| *SOP of PW* | | | *Practical Work Repot Writing Form* | | *Formulir filing request letter PW* | | *Letter of PW request to the Company* | | *Letter reply from the company* | | *PW proposal supervising Form* | | *Activity Form in the Company* | | *PW supervising Form* | | *PW Company Assessment Form* | | | *Assessment of Report Form* | | *Poster Assessment Form* | |