|  |  |  |
| --- | --- | --- |
| Nama Mahasiswa /*Student Name* | : | ......................................................................................................................................................................... |
| NRP/ *Student Identity Number*  | : | ......................................................................................................................................................................... |
| Nama Perusahaan/ *Company Name*  | : | ......................................................................................................................................................................... |
| Unit Kerja/*Work Unit*  | : | ......................................................................................................................................................................... |
| Nama Pembimbing / *Supervisor Name*  | : | ......................................................................................................................................................................... |
| Waktu Kerja Praktek/ *Practical Work time* | : | Jam Kerja.............................................................................................................................................................. |
| Waktu Pelaksanaan/ *Execution Time* | : | tanggal KP awal s.d akhir............................................................................................................................... |
| **No** | **Tanggal*****Date*** | **Waktu /Time** | **Kegiatan*****Activity*** | **TT PL****/CSS\*)** |
| ***Start*** | ***Finish*** |
| **1** |  |  |  |  |  |
| **2** |  |  |  |  |  |
| **3** |  |  |  |  |  |
| **4** |  |  |  |  |  |
| **5** |  |  |  |  |  |
| **6** |  |  |  |  |  |
| **7** |  |  |  |  |  |
| **8** |  |  |  |  |  |
| **9** |  |  |  |  |  |
| **10** |  |  |  |  |  |
| **11** |  |  |  |  |  |
| \*) Setiap paraf harus disertai stempel perusahaan/ *Each initials must be accompanied by the company stamp*TTPL= Tanda tangan pembimbing Lapangan/*Company Supervisor Signature (CSS)* | Surabaya,............................, 20..Mengetahui Pemimpin Perusahaan/*Company Leaders* \*)(...............................................................)  NIP. ............................................................... |
| Form F-A merupakan bukti bahwa mahasiswa telah mengikuti kegiatan di perusahaan tempat KP. Formulir ini dilampirkan di laporan Kerja Praktek sebagai bukti telah melaksanakan Kerja Praktek *F-A Form is evidence that the student has attended activities at the company of PW. This form is attached in report as evidence has been carrying out Practical Work* |
| **Proses pembelajaran di Jurusan Statistika- ITS meliputi Lecture, Practical Work (PW) dan Final Project (FP). Ada 11 Dokumen dalam proses Kerja Praktek, yaitu : 1). SOP ( D1),2). Pedoman (D2), 3).Formulir pengajuan Surat permohonan KP (F1), 4).Surata permohonan KP di Perusahaan (F2), 5).Surat balasan dari perusahaan (F3), 5).Formulir rekaman kegiatan ( F4,FA,FB), 6).Formulir penilaian (F-C,F-D dan F-E).*****The learning process in the Department Statistika- ITS covers Lecture, Practical Work (PW) and Final Project (FP). There are 11 documents in the process of PW, ie: 1). SOP (D1), 2). Manual (D2), 3) .Formulir filing request letter PW (F1), 4) .Letter of PW request to the Company (F2), 5) .Letter reply from the company (F3), 5) .Formulir recording activities (F4, FA , FB), 6) .Formulir assessment (FC, FD and FE).*** |
| D-1 |  | D-2 |  | F-1 |  | F-2 |  | F-3 |  | F-4 |  | **F-A** | **√** | F-B |  | F-C |  | F-D |  | F-E |  |
| ***SOP of PW*** | *Practical Work Repot Writing Form* |  *Formulir filing request letter PW* | *Letter of PW request to the Company* | *Letter reply from the company* | *PW proposal supervising Form* | *Activity Form in the Company* | *PW supervising Form* | *PW Company Assessment Form* | *Assessment of Report Form* | *Poster Assessment Form* |