

MODULE HANDBOOK
BAHASA
INDONESIA



BACHELOR DEGREE PROGRAM
DEPARTMENT OF STATISTICS
FACULTY OF SCIENCE AND DATA ANALYTICS
INSTITUT TEKNOLOGI SEPULUH NOPEMBER
SURABAYA, INDONESIA

ENDORSEMENT PAGE



MODULE HANDBOOK BAHASA INDONESIA DEPARTMENT OF STATISTICS INSTITUT TEKNOLOGI SEPULUH NOPEMBER

Proses <i>Process</i>	Penanggung Jawab <i>Person in Charge</i>			Tanggal <i>Date</i>
	Nama <i>Name</i>	Jabatan <i>Position</i>	Tandatangan <i>Signature</i>	
Perumus <i>Preparation</i>	Drs. Marsudi, M.Pd.	Dosen <i>Lecturer</i>		March 28, 2019
Pemeriksa dan Pengendalian <i>Review and Control</i>	Ayyu Subhi Farahiba, S.Pd., M.Pd.; Dra. Enie Hendrajati, M.Pd.; Dra. Siti Zahrok, M.Pd.; Drs. Edi Subali, M.Pd.; Edy Santoso, S.S., M.Hum.; Eka Dian Savitri, S.Hum., M.A.; Encik Savira Isnah, S.Hum., M.Hum.; Intan Novita F., S.Hum., M.Hum.; Nyoman Suwarta, S.S., M.Hum.	Tim kurikulum <i>Curriculum team</i>		April 15, 2019
Persetujuan <i>Approval</i>		Koordinator RMK <i>Course Cluster Coordinator</i>		July 17, 2019
Penetapan <i>Determination</i>	Dr. Kartika Fithriasari, M.Si	Kepala Departemen <i>Head of Department</i>		July 30, 2019

MODULE HANDBOOK

BAHASA INDONESIA

Module name	Bahasa Indonesia	
Module level	Undergraduate	
Code	UG184912	
Course (if applicable)	Bahasa Indonesia	
Semester	1 st or 2 nd semester	
Person responsible for the module	Drs. Marsudi, M.Pd.	
Lecturer	Ayyu Subhi Farahiba, S.Pd., M.Pd.; Dra. Enie Hendrajati, M.Pd.; Dra. Siti Zahrok, M.Pd.; Drs. Edi Subali, M.Pd.; Drs. Marsudi, M.Pd.; Edy Santoso, S.S., M.Hum.; Eka Dian Savitri, S.Hum., M.A.; Encik Savira Isnah, S.Hum., M.Hum.; Intan Novita F., S.Hum., M.Hum.; Nyoman Suwarta, S.S., M.Hum.	
Language	Bahasa Indonesia	
Relation to curriculum	Undergraduate degree program, mandatory , 1 st or 2 nd semester.	
Type of teaching, contact hours	Lectures, <50 students	
Workload	1. Lectures: 2 x 50 = 100 minutes per week. 2. Exercises and Assignments: 2 x 60 = 120 minutes (2 hours) per week. 3. Private learning: 2 x 60 = 120 minutes (2 hours) per week.	
Credit points	2 credit points (sks)	
Requirements according to the examination regulations	A student must have attended at least 80% of the lectures to sit in the exams.	
Mandatory prerequisites	-	
Learning outcomes and their corresponding PLOs	CLO.1 Explain the relation between reading and writing skills in academic papers. CLO.2 Explain the rules of a proper and correct Bahasa Indonesia. CLO.3 Explain the analysis of the research problems, give examples of the research problems which categorize into: actual, original, achievable, and useful. CLO.4 Explain the relation between the title and the research problems. CLO.5 Explain: (a) the content of the introduction passage, (b) the content of the theoretical basis/literature review, (c) the content of the result and discussion (d) the content of the conclusion and recommendation, (e) the formulation of the language used in a, b, c, d.	PLO.6
	CLO.6 The students are able to communicate the ideas orally	PLO.7

Content	Bahasa Indonesia course is a part of a mandatory general course. The students will learn the material relating to: (a) the objective or learning and the methods to achieve it; (b) positive personality, enthusiasm, and achievement/skills; (c) the relation of reading and writing; (d) analysis of the problems and the title of scientific passage; (e) the content of the introduction passage and the formulation of the language used; (f) the content of the theoretical basis/literature review and the formulation of the language used; (g) the content of the result and discussion and the formulation of the language used; (h) the content of the conclusion and recommendation including the formulation of the language used; (i) presentation and discussion about the scientific passage. Completing the Bahasa Indonesia course, the students are expected to have the skills in writing a scientific paper (proposal/scientific article) using the appropriate Bahasa Indonesia (clear/straightforward, objective, rational/reasonable, interesting, and entertaining) and correct (suitable with the Bahasa Indonesia rules)
Study and examination requirements and forms of examination	• In-class exercises • Assignment • Mid-term exam • Final exam
Media employed	LCD, whiteboard, websites (myITS Classroom), zoom.
Reading list	1. Dirjen Pembelajaran dan Kemahasiswaan Kemenristekdikti, Bahasa Indonesia untuk Perguruan Tinggi, Jakarta, Dirjen Belmawa, 2016. 2. Kamus Besar Bahasa Indonesia (daring atau luring), Kemdikbud RI. 3. Hasan Alwi dkk. Tata Bahasa Baku Bahasa Indonesia. Edisi Ketiga., Balai Pustaka.

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Bahan Kajian <i>Study Materials</i>	1. Terampil Berbahasa Indonesia 2. Formulasi Bahasa Teks Ilmiah 1. <i>Proficient in using Bahasa Indonesia</i> 2. <i>Formulation the language of scientific paper</i>
CPL yang dibebankan MK <i>PLO</i>	CPL-6 Memiliki pengetahuan tentang isu terkini dan mendatang yang berkaitan dengan bidang statistika dan sains data CPL-7 Mampu berkomunikasi secara efektif dan bekerjasama dalam tim yang interdisiplin dan multidisiplin <i>PLO-6 Having knowledge of current and upcoming issues using statistical and data science</i> <i>PLO-7. Able to communicate effectively and successfully in interdisciplinary and multidisciplinary teams</i>
CP-MK <i>CLO</i>	1. Menjelaskan hubungan antarketerampilan berbahasa membaca dan menulis karya ilmiah akademis (P.1). 2. Menjelaskan tentang kaidah-kaidah bahasa Indonesia yang baik dan benar(P2). 3. Menjelaskan analisis masalah penelitian, memberikan contoh permasalahan penelitian yang dapat dikategorikan menarik: aktual, original, dapat dilakukan, dan bermanfaat (P.3). 4. Menjelaskan hubungan judul dan permasalahan penelitian (P.4); 5. Menjelaskan tentang: (a) substansi isi teks pendahuluan, (b) substansi isi teks landasan teori/tinjauan pustaka, (c) substansi isi teks hasil dan pembahasan, (d) substansi isi teks kesimpulan dan saran, (e) formula penggunaan bahasa teks a, b, c, dan d (P.5). 6. Mahasiswa terampil menyampaikan hasil ide/gagasan secara lisan (P.6). 1. <i>Explain the relation between reading and writing skills in academic papers.</i> 2. <i>Explain the rules of a proper and correct Bahasa Indonesia.</i> 3. <i>Explain the analysis of the research problems, give examples of the research problems which categorize into: actual, original, achievable, and useful.</i> 4. <i>Explain the relation between the title and the research problems.</i> 5. <i>Explain: (a) the content of the introduction passage, (b) the content of the theoretical basis/literature review, (c) the content of the result and discussion (d) the content of the conclusion and recommendation, (e) the formulation of the language used in a, b, c, d.</i> 6. <i>The students are able to communicate the ideas orally</i>



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Perte- muan <i>Meeting</i>	Kemampuan Akhir Sub CP-MK <i>Final Ability</i>	Keluasan (materi pembelajaran) <i>Extent (learning material)</i>	Metode Pembelajaran <i>Learning methods</i>	Estimasi Waktu <i>Duration</i>	Bentuk Evaluasi <i>Evaluation Type</i>	Kriteria dan Indikator Penilaian <i>Assessment Criteria and Indicators</i>	Bobot Penilaian <i>Scoring</i>
1	S.5,P.1	Tujuan belajar BI Cara meraih tujuan belajar agar terampil berkomunikasi dengan media BI. <i>The objectives of learning Bahasa Indonesia The procedures to achieve the objective and skilled in communicating using Bahasa Indonesia</i>	Diskusi, curah gagasan, tanya jawab <i>Discussion, brainstorming, and questions and answers</i>	100 menit <i>100 minutes</i>	- Tugas membaca teks berisi 3 tujuan belajar (tahu, bisa dan suka), kemudian menuturkannya kembali secara tertulis dan lisan - Menuturkan hasil membaca teks tsb dengan disertai contoh-contoh - Mencari referensi tentang tujuan belajar di internet <i>The assignment to read the passage with three learning objectives (know, able, enjoy) and present in oral and written</i> <i>Communicate the result of reading the passage and give examples</i> <i>Find out the references relating to the learning objectives from the internet</i>	- Mahasiswa dapat menyebutkan, membedakan, dan menjelaskan secara tertulis hubungan 3 macam tujuan belajar, serta metode untuk mencapainya dengan benar dan lancar - Mahasiswa dapat memberikan contoh-contoh yang beragam <i>The students are able to declare, distinguish, and explain the relation of the three kinds of learning objectives, including the methods to achieve them correctly and fluently</i> <i>The students are able to give the various examples</i>	1
2	S.4, S.11, S.8, P.2	Hubungan sikap positif, tekun, ulet, antusias dengan prestasi/terampil berbahasa	Diskusi, curah gagasan, tanya jawab <i>Discussion,</i>	100 menit <i>100 minutes</i>	Tugas menanggapi teks tentang data minat baca-tulis (literasi) masy. Indonesia secara tertulis (2 paragraf),	Menunjukkan referensi tentang baca dan tulis	2

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		<i>The relation between the positive personality, enthusiasm, and achievement/skills in Bahasa Indonesia</i>	<i>brainstorming, and questions and answers</i>		disertai penjelasan tentang sebab-akibatnya <i>The assignment of giving feedback relating to the passage about literacy data of the Indonesian's society in writing (2 paragraphs), and explain the cause and its effect</i>	• Sering bertanya atau berkomentar terkait dengan materi kuliah • <i>Providing the references about reading and writing</i> • <i>Asking actively and give opinions related to course material</i>	
3	S.8, KU.1, P.2	Hubungan membaca dan menulis <i>The relation between reading and writing skills</i>	Diskusi, curah gagasan, tanya jawab <i>Discussion, brainstorming, and questions and answers</i>	100 menit <i>100 minutes</i>	Tugas menanggapi secara tertulis teks berisi tentang hubungan membaca dan menulis, kemudian menuturkannya kembali secara lisan <i>The assignment of giving feedback relating to the passage about the relation between reading and writing and present orally</i>	• Mahasiswa dapat menyebutkan beberapa manfaat kegiatan membaca untuk keperluan membuat tulisan/ karangan • Mahasiswa dapat menyebutkan beberapa tanda-tanda yang terdapat pada karangan jika penulisnya kurang menguasai materi tulisannya karena kurang membaca • <i>The students are able to state the benefit of reading to produce an essay/passage</i> • <i>The students are able to state the indicator of the</i>	2

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						<i>passage written by an author with a lack of reading</i>	
4	KU.1, P.2, P.3, P.4	Analisis gap/masalah dan judul teks ilmiah <i>Gap analysis and the title of scientific paper</i>	Diskusi, curah gagasan, tanya jawab <i>Discussion, brainstorming, and questions and answers</i>	100 menit <i>100 minutes</i>	- Mengenali contoh judul teks ilmiah - Mengidentifikasi permasalahan aktual, relevan, dan dapat dikerjakan (sesuai waktu, dana, dan keahlian/kemampuan). - Menjelaskan hubungan judul dan masalah. <i>Identify examples of the title of a scientific paper</i> <i>Identify the actual problems, relevant, and practicable (according to the time, funds, and expertise/ability).</i> <i>Describe the relationship between the title and the problem.</i>	- Mahasiswa dapat memberikan contoh 2-3 macam masalah/fenomena penting/bermanfaat/ aktual/terkini, relevan dan dapat dikerjakan <i>The students are able to provide examples of 2-3 kinds of problems/phenomena that are important/useful/actual /current, relevant, and practicable</i>	5
5	KU.1, P.2, P.5,	Pendahuluan (latar belakang, rumusan masalah, tujuan, manfaat, metode) dan formulasi penggunaan bahasanya	Diskusi, curah gagasan, tanya jawab <i>Discussion, brainstorming, and</i>	100 menit <i>100 minutes</i>	Membaca beberapa contoh teks pendahuluan di layar LCD, kemudian mengidentifikasi kesesuaian substansi dan bahasa	Mahasiswa dapat menyebutkan dengan benar tentang substansi isi teks pendahuluan	5

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		<i>Introduction (research background, the problems formulation, the objectives, the importance, and the methods) including the formulation of the language used</i>	<i>questions and answers</i>		<i>Read examples of introduction in the LCD screen and identify the suitability of the content and language</i>	• Mahasiswa dapat menyebutkan dengan benar ciri-ciri gaya dan bahasa teks ilmiah pendahuluan • <i>The students are able to state correctly about the content of the introduction passage</i> • <i>The students are able to state correctly about the characteristic and language of introduction scientific passage</i>	
6	KU.1, P.2, P.5	Landasan teori, tinjauan pustaka, dan formulasi bahasa yang digunakan <i>The literature review and the formulation of the language used</i>	Diskusi, curah gagasan, tanya jawab <i>Discussion, brainstorming, and questions and answers</i>	100 menit <i>100 minutes</i>	Mahasiswa membaca beberapa contoh teks tentang landasan teori/tinjauan pustaka di layar LCD, kemudian mereka menyimpulkan bahwa substansi isi teks tersebut memaparkan tentang tema tulisan dengan bentuk dan gaya bahasa yang sesuai. <i>The students read examples of literature review in the LCD screen and conclude that the content of the passage</i>	• Mahasiswa dapat menyebutkan dengan benar tentang substansi isi teks ilmiah landasan teori dan tinjauan pustaka • Mahasiswa dapat menyebutkan dengan benar ciri-ciri gaya dan bahasa teks ilmiah landasan teori & tinjauan pustaka • <i>The students are able to state correctly about the content of the literature review</i>	5

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					<i>explains the topic in the appropriate language</i>	<i>The students are able to state correctly about the characteristic and language of literature review</i>	
7	KU.1, P.2, P.5	Hasil, pembahasan, dan formulasi bahasanya <i>The result and discussion and the formulation of the language used</i>	Diskusi, curah gagasan, tanya jawab <i>Discussion, brainstorming, and questions and answers</i>	100 menit <i>100 minutes</i>	Mahasiswa membaca beberapa contoh teks tentang "hasil dan pembahasan" di layar LCD, kemudian membuat kesimpulan bahwa substansi isi teks memaparkan tentang tema tulisan dengan bentuk dan gaya bahasa yang sesuai. <i>The students read examples of result and discussion in the LCD screen and conclude that the content of the passage explains the topic in the appropriate language</i>	- Mahasiswa dapat menyebutkan dengan benar tentang substansi isi teks ilmiah hasil & pembahasan - Mahasiswa dapat menyebutkan dengan benar ciri-ciri gaya dan bahasa teks ilmiah hasil dan pembahasan <i>The students are able to state correctly about the content of the result and discussion</i> <i>The students are able to state correctly about the characteristic and language of result and discussion</i>	5
8	ETS <i>MIDTERM EXAM</i>			100 menit <i>100 minutes</i>	Ujian <i>Exam</i>	- Ketepatan jawaban <i>The correctness of the answer</i>	20 %
9	KU. 1, P.2, P.5	Simpulan, saran, dan formulasi bahasanya	Diskusi, curah gagasan, tanya jawab	100 menit <i>100 minutes</i>	Mahasiswa membaca beberapa contoh teks tentang "simpulan dan	Mahasiswa dapat menyebutkan dengan benar	5

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		<i>The conclusion and recommendation and the formulation of the language used</i>	<i>Discussion, brainstorming, and questions and answers</i>		<i>saran"</i> di layar LCD, kemudian mereka menyimpulkan bahwa substansi ini teks tersebut memaparkan tentang tema tulisan dengan bentuk dan gaya bahasa yang sesuai. <i>Read examples of introduction in the LCD screen and identify the suitability of the content and language</i>	tentang substansi isi teks kesimpulan dan saran • Mahasiswa dapat menyebutkan dengan benar ciri-ciri gaya dan bahasa teks ilmiah kesimpulan & saran • <i>The students are able to state correctly about the content of the conclusion, and recommendation</i> • <i>The students are able to state correctly about the characteristic and language of conclusion, and recommendation</i>	
10-12	S.1, S.11, KU.1, P.2, P.5	Konsultasi karya tulis ilmiah: judul, latar belakang, rumusan, tujuan, manfaat, landasan teori, tinjauan pustaka, metode, hasil dan pendahuluan, serta kesimpulan dan saran <i>The discussion about the scientific writing: the title, the problems formulation, the objectives, the</i>	Diskusi, tanya jawab <i>Discussion, and questions and answers</i>	100 menit <i>100 minutes</i>	Asistensi, presentasi & diskusi hasil karya ilmiah mahasiswa <i>Assistance, presentation & discussion of student scientific writing</i>	Mahasiswa menyelesaikan tugas pembuatan karya tulis ilmiah <i>The students complete the assignment of creating the scientific writing</i>	5

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		<i>importance, the literature review, the result and discussion, and the conclusion and recommendation</i>					
13-15	S.12, S.5, KU.1, KU.2, P.2, P.5	Presentasi hasil penyusunan karya tulis ilmiah <i>Presentation of the scientific writing</i>	Presentasi, diskusi, curah gagasan, tanya jawab <i>Presentation, discussion, brainstorming, and questions and answers</i>	100 menit <i>100 minutes</i>	Presentasi & diskusi hasil karya ilmiah mahasiswa <i>Presentation and discussion of the student's scientific writing</i>	Mahasiswa menjelaskan hasil karya tulis ilmiah sesuai kaidah bahasa, menarik, sistematis, logis, dan aktual. <i>The students explain the result of scientific writing that is suitable to the rules of Bahasa Indonesia, interesting, systematic, reasonable, and actual.</i>	15
16	EAS <i>FINAL EXAM</i>			100 menit <i>100 minutes</i>	Ujian <i>Exam</i>	Ketepatan jawaban <i>The correctness of the answer</i>	30 %

PUSTAKA/REFERENCES:

- Dirjen Pembelajaran dan Kemahasiswaan Kemenristekdikti, *Bahasa Indonesia untuk Perguruan Tinggi*, Jakarta, Dirjen Belmawa, 2016.
- Kamus Besar Bahasa Indonesia* (daring atau luring), Kemdikbud RI.
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