



	mahasiswa selama kuliah dalam kehidupan nyata di luar kegiatan perkuliahan											
	CPMK-2. Mahasiswa mampu melatih dan memperluas wawasan dalam pengembangan kreativitas dan pemecahan permasalahan pembangunan di bidang penataan ruang wilayah dan kota						1	1				
	CPMK-3. Mahasiswa mampu melihat dan memahami pengelolaan sebuah pekerjaan / proyek perencanaan atau studi terkait oleh / dalam sebuah perusahaan atau instansi perencanaan lainnya								1			
	CPMK-4. Melatih mahasiswa bekerja sama dengan bidang / orang lain di luar disiplin ilmu perencanaan wilayah dan kota								1			
	CPMK-5. Memberikan kesempatan kepada mahasiswa untuk mengamati cara kerja bidang / disiplin ilmu di luar perencanaan wilayah dan kota							1	1			

<b>MODULE</b>	
<b>1</b>	Thematic Concept of Research or Project
<b>2</b>	Approach and Procedure of Research or Project
<b>3</b>	Research or Project Analysis Techniques
<b>4</b>	Formulation of Research or Project scenarios
<b>5</b>	Formulation of research base or project base prescription

**INTERNSHIP COURSE LEARNING PLAN**  
**ODD SEMESTER OF ACADEMIC YEAR 2021–2022**

WEEK	COURSE LEARNING OUTCOME	MODULE LEARNING OUTCOME	MODULE	LEARNING OUTCOME	SCOPE	LEARNING METHODS	COURSE DURATION	MODES OF DELIVERY	GRADING POLICY	SCORE
1	2	3	4	5	6	7	8	9	10	11
Week 1	1. Students are able to perceive principles and philosophies and articulate in comprehending issues in scope of urban and regional planning 2. Students are able to to comprehend technics and processes urban and regional planning in urban studies, regional studies, spatial science, data science and computer application, social-politics, environmental management, urban design, infrastructure system, coastal studies, management, and economics	Students are able to choose topic and theme of internship based on urban and regional planning scope	Thematic Concept of Research or Project	Students are able to apply the spatial knowledge that students have acquired during college in real life outside lectures or studio activities	internship monitoring through substance and internship time activities	M1, M2, M4	80	Lecture, Discussion	Suitability title activity / project with the urban and regional planning scope	
		Students are able to choose the work substance based on urban and regional planning scope			internship monitoring through substance and internship time activities	M1, M2, M4	80	Lecture, Discussion	Suitability of internship period with the internship criteria	
					Socialization of Preparation of Job Training Report (LKP): 1. The function of LKP 2. The writing principle of LKP 3. The substances of LKP 4. Terms of writing LKP 5. Guidance of writing LKP	M1, M2, M4	80	Lecture, Discussion	Suitability between LKP's substances and LKP's terms of writing	
					Socialization preparation of articles related to	M1, M2, M4	80	Lecture, Discussion	Suitability between internship article and internship	

WEEK	COURSE LEARNING OUTCOME	MODULE LEARNING OUTCOME	MODULE	LEARNING OUTCOME	SCOPE	LEARNING METHODS	COURSE DURATION	MODES OF DELIVERY	GRADING POLICY	SCORE
1	2	3	4	5	6	7	8	9	10	11
					the substance of internship and the criteria of its writing			Assignment	article terms of writing	
Week 2	1. Students are able to to comprehend technics and processes urban and regional planning in urbanstudies, regional studies, spatial science, data science and computer application, social-politics, environmental management, urban design, infrastructure system, coastal studies, management, andeconomics 2. Students are able to implement urbanstudies, regional studies, spatial science, data science and computer application, social-politics,	Students are able to understanding the work substance based on urban and regional planning scope	Approach and Procedure of Research or Project	Students are ableto train and emphasize their inside in the development of creativity and solving development problems in urban and regional spatial planning	Description about internship activities	M1, M4, M6	80	Discussion , Assignment, Practice	Individual abilities of describing internship project or activity	
		Students areable to choose the right institution based on urban and regional planning scope			Background choosing the institution (IKP)	M1, M4, M6	80	Discussion , Assignment, Practice	Individual abilities of describing the background of choosing internship institution	



WEEK	COURSE LEARNING OUTCOME	MODULE LEARNING OUTCOME	MODULE	LEARNING OUTCOME	SCOPE	LEARNING METHODS	COURSE DURATION	MODES OF DELIVERY	GRADING POLICY	SCORE
1	2	3	4	5	6	7	8	9	10	11
	use ICT to create planning output which is creative and innovative									
Week 3		Students are able to communicate both verbally and in writing about the description of project and work internship			Chapter 1 LKP Progress Guidance	M1, M4, M6	160	Discussion , Assignment, Practice	1. Completion of Chapter 1 of LKP 2. Suitability between the materials for chapter 1 of LKP and internship guidelines	
Week 4	1. Students are able to comprehend technics and processes urban and regional planning in urban studies, regional studies, spatial science, data science and computer application,	Students are able to understand organizational structure of the internship institutional	Approach and Procedure of Research or Project	Students are able to see and understand the administration of an office or company or institution that includes organization, work order and management pattern	Description about organizational structure	M1, M4, M6	320	Discussion , Assignment, Practice	Individual abilities of describing organizational structure of IKP organization	
Week 5	social-politics, environmental management, urban design, infrastructure system, coastal studies,	Students are able to understand management pattern of work or project in			Description about their project in IKP	M1, M4, M6	320	Discussion , Assignment, Practice	Individual abilities of describing activity or project in IKP	



WEEK	COURSE LEARNING OUTCOME	MODULE LEARNING OUTCOME	MODULE	LEARNING OUTCOME	SCOPE	LEARNING METHODS	COURSE DURATION	MODES OF DELIVERY	GRADING POLICY	SCORE
1	2	3	4	5	6	7	8	9	10	11
	urban, regional, and coastal 4. Students are able to process social, economic and environment data through formulating data required based on strategic issues and planning approach which use ICT to create planning output which is creative and innovative									
Week 6		Students are able to communicate both verbally and in writing about organizational structural and management pattern of work or project in internship institutional			Chapter 2 LKP Progress Guidance	M1, M4, M6	320	Discussion, Assignment, Practice	1. Completion of Chapter 2 of LKP 2. Suitability between the materials for chapter 2 of LKP and internship guidelines	
Week 7	1. Students are able to comprehend	Students are able to identify a	Approach and Procedure of Research or	Students are able to see and understanding the	Description of substances material in	M1, M4, M6	320	Discussion, Assignment	Individual abilities of describing the materials/substance	

WEEK	COURSE LEARNING OUTCOME	MODULE LEARNING OUTCOME	MODULE	LEARNING OUTCOME	SCOPE	LEARNING METHODS	COURSE DURATION	MODES OF DELIVERY	GRADING POLICY	SCORE
1	2	3	4	5	6	7	8	9	10	11
	technics and processes urban and regional planning in urbanstudies, regional studies, spatial science, data science and computer application, social-politics, environmental management, urban design, infrastructure system, coastal	problem based on topic and theme of internship Students are able to identify the needs of data based on topic and theme of work in internshi p	Project	management of work or project planning or related study by or within a company or otherplanning agency	internship			t, Practice	s of internship activity or project	
Week 8	studies, management, andeconomics 2. Students are able to implement urbanstudies, regional studies, spatial science, data science and computer application, social-politics, environmental management, urban design, infrastructure system, coastal studies, management, and	Students are able to understanding planning method that used in their work or project	Approach and Procedure of Research or Project		Methodology thatused in internship	M1, M4, M6	320	Discussion , Assignment, Practice	Individual abilities of describing the used methodology	

WEEK	COURSE LEARNING OUTCOME	MODULE LEARNING OUTCOME	MODULE	LEARNING OUTCOME	SCOPE	LEARNING METHODS	COURSE DURATION	MODES OF DELIVERY	GRADING POLICY	SCORE
1	2	3	4	5	6	7	8	9	10	11
	<p>economics in urban and regional planning scope</p> <p>3. Students are able to understanding the planning problems through observing social, economic and environment condition and able to formulating strategic issues in the context of urban, regional, and coastal</p> <p>4. Students are able to process social, economic and environment data through formulating data required based on strategic issues and planning approach which use ICT to create planning output which is creative and innovative</p>									
Week 9	1. Students are able to comprehend	Students are able to manage and	Research or Project Analysis		Data processing and analysis	M1, M4, M6	320	Discussion , Assignmen	Individual abilities in mastering the processing and	

WEEK	COURSE LEARNING OUTCOME	MODULE LEARNING OUTCOME	MODULE	LEARNING OUTCOME	SCOPE	LEARNING METHODS	COURSE DURATION	MODES OF DELIVERY	GRADING POLICY	SCORE
1	2	3	4	5	6	7	8	9	10	11
									data	
	technics and processes urban and regional planning in urbanstudies, regional studies, spatial science, data science and computer application, social-politics, environmental management, urban design, infrastructure system, coastal studies, management, andeconomics	analyze data based on the needs of their project	Techniques					t, Practice	analysis	
Week 10	2. Students are able to implement urbanstudies, regional studies, spatial science, data science and computer application, social-politics, environmental management, urban design, infrastructure system, coastal studies,	Students are able to makea planning scenarios in their project Students are able to makea planning prescription in their project	1. Formulation of Research or Project scenarios 2. Formulation of research base or projectbase prescription		Decision making/preparation of plans/problem solving process	M1, M4, M6	320	Discussion , Assignment, Practice	Individual abilities to making decision/preparation of plans/problem solving process	



WEEK	COURSE LEARNING OUTCOME	MODULE LEARNING OUTCOME	MODULE	LEARNING OUTCOME	SCOPE	LEARNING METHODS	COURSE DURATION	MODES OF DELIVERY	GRADING POLICY	SCORE
1	2	3	4	5	6	7	8	9	10	11
	<p>economics in urban and regional planning scope</p> <p>3. Students are able to understanding the planning problems through observing social, economic and environment condition and able to formulating strategic issues in the context of urban, regional, and coastal</p> <p>4. Students are able to process social, economic and environment data through formulating data required based on strategic issues and planning approach which use ICT to create planning output which is creative and innovative</p>									
Week 11	1. Students are able to comprehend	Students are able to understand	Approach and Procedure of Research or	Train students to collaborate with another	Assessment of students towards the IKP	M1, M4, M6	180	Discussion, Assignmen	The reason of students in assessing the IKP	

WEEK	COURSE LEARNING OUTCOME	MODULE LEARNING OUTCOME	MODULE	LEARNING OUTCOME	SCOPE	LEARNING METHODS	COURSE DURATION	MODES OF DELIVERY	GRADING POLICY	SCORE
1	2	3	4	5	6	7	8	9	10	11
		n		fields or	and					
	technics and processes urban and regional planning in urban studies, regional studies, spatial science, data science and computer application, social-politics, environmental management, urban design, infrastructure system, coastal studies, management, and economics	g the coordination patterns in group or team along their project	Project	people outside the knowledge urban and regional planning	supervisors in the IKP			t, Practice	and supervisor in the IKP	
	2. Students are able to implement urban studies, regional studies, spatial science, data science and computer application, social-politics, environmental management, urban design, infrastructure system, coastal studies,				Assessment of students towards the process of internship	M1, M4, M6	180	Discussion, Assignment, Practice	The reason of student in assessing process and result of practical work	



WEEK	COURSE LEARNING OUTCOME	MODULE LEARNING OUTCOME	MODULE	LEARNING OUTCOME	SCOPE	LEARNING METHODS	COURSE DURATION	MODES OF DELIVERY	GRADING POLICY	SCORE
1	2	3	4	5	6	7	8	9	10	11
	<p>economics in urban and regional planning scope</p> <p>3. Students are able to understanding the planning problems through observing social, economic and environment condition and able to formulating strategic issues in the context of urban, regional, and coastal</p> <p>4. Students are able to process social, economic and environment data through formulating data required based on strategic issues and planning approach which use ICT to create planning output which is creative and innovative</p>									
Week 12		Students are able to communicate			BAB 3 LKP Progress Guidance	M1, M4, M6	320	Discussion , Assignmen	1. Completion of Chapter 3 of LKP 2. Suitability	

WEEK	COURSE LEARNING OUTCOME	MODULE LEARNING OUTCOME	MODULE	LEARNING OUTCOME	SCOPE	LEARNING METHODS	COURSE DURATION	MODES OF DELIVERY	GRADING POLICY	SCORE
1	2	3	4	5	6	7	8	9	10	11
		e verbally group or team coordination pattern in their project						t, Practice	between the materials for chapter 3 of LKP and internship guidelines	
Week 13	1. Students are able to to comprehend technics and processes urban and regional planning in urban studies, regional studies, spatial science, data science and computer application, social-politics, environmental	Students are able to understanding management pattern in their internship from resource management to project management	Approach and Procedure of Research or Project	Provide an opportunity for students to observe the work field or knowledge outside urban and regional planning	Assessment of students towards the management of IKP and project	M4, M6	320	Discussion, Assignment, Practice	Individual abilities to assessing the IKP management and internship activity or project	

WEEK	COURSE LEARNING OUTCOME	MODULE LEARNING OUTCOME	MODULE	LEARNING OUTCOME	SCOPE	LEARNING METHODS	COURSE DURATION	MODES OF DELIVERY	GRADING POLICY	SCORE
1	2	3	4	5	6	7	8	9	10	11
Week 14	management, urban design, infrastructure system, coastal studies, management, and economics 2. Students are able to implement urban studies, regional studies, spatial science, data science and computer	Students are able to communicate verbally the work climate in internship institutional			Assessment of students towards the work environment	M4, M6	180	Discussion, Assignment, Practice	Individual abilities assessing work environment	



WEEK	COURSE LEARNING OUTCOME	MODULE LEARNING OUTCOME	MODULE	LEARNING OUTCOME	SCOPE	LEARNING METHODS	COURSE DURATION	MODES OF DELIVERY	GRADING POLICY	SCORE
1	2	3	4	5	6	7	8	9	10	11
	and planning approach which use ICT to create planning output which is creative and innovative									
		Students are able to rate the output of work along their internship			Assessment of students towards the process and output of internship project	M4, M6	180	Discussion , Assignment, Practice	Individual abilities to assessing the process and output of technical internship activity or project	
Week 15		Students are able to communicate both verbally and in writing the management pattern in their internship environment , also the rate of the output of their work along internship			BAB 4 LKP Progress Guidance	M4, M6	320	Discussion , Assignment, Practice	1. Completion of Chapter 4 of LKP 2. Suitability between the materials for chapter 4 of LKP and internship guidelines	15%
Week 16				Collection of tasks	Collection of article		320	Collection of tasks	1. Completion of internship article 2. Suitability between the materials for	10%

WEEK	COURSE LEARNING OUTCOME	MODULE LEARNING OUTCOME	MODULE	LEARNING OUTCOME	SCOPE	LEARNING METHODS	COURSE DURATION	MODES OF DELIVERY	GRADING POLICY	SCORE
1	2	3	4	5	6	7	8	9	10	11
									internship article	
									and internship guidelines	
					Collection of LKP			Collection of tasks	1. Completion of LKP 2. Suitability between the LKP internship and internship guidelines	30%
					Score Collection from IKP			Collection of tasks	Delivery of value from IKP	45%

STUDENT INTERNSHIP EVALUATION

ELO		CLO	LO		Evaluation1 (15%)	Evaluation 2 (10%)	Evaluati on 3 (30%)	Evaluation 4 (45%)	ELO ACHIEVEM ENT MEASURE MENT (averag escore)	ELO ACHIEVEMENT MEASUREMENT (student percentage)							
					Report Progress	Oral Examination	Final Report	Intitute Assessment		86- 100	76-85	66-75	56 - 61	0 - 55			
KNOWLEDGE	1. 1	Mastering the theoretical concepts of regional and city planning in aspects of urban studies, regional studies, spatial science, data science & computer applications, socio-politics, environmental management, design of built environment, infrastructure systems and transportation, coastal studies, management, economics.	Students are able to apply the theoretical concepts of urban and regional planning to practical work	The student shows the progress of the work on a scheduled practical work report with the practical work supervisor	ELO Weight / Evaluation				73.77	10.43 %	27.83 %	40.00 %	15.65 %	6.09 %			
					Average Score	50%				75.94			14.78 %	40.87 %	33.91 %	6.09 %	4.35 %
					Total	71.6				37.97			12.61 %	34.35 %	36.96 %	10.87 %	5.22 %





			I work														
		Students are able to demonstrate professionalism during practical work	Students are always present according to the schedule set by the practical work agency														
													79.13 %	18.26 %	2.61 %	0.00 %	0.00 %

ELO	CLO	LO		Evaluation1 (15%)	Evaluation 2 (10%)	Evaluation 3 (30%)	Evaluation 4 (45%)	ELO ACHIEVEMENT MEASUREMENT (average score)	ELO ACHIEVEMENT MEASUREMENT (student percentage)				
				Report Progress	Oral Examination	Final Report	Intitute Assessment		86-100	76-85	66-75	56 - 61	0 - 55

				Students often conduct discussions with counselors in practical work agencies									
				Students are able to complete work according to deadlines and desk jobs									
				Students are able to solve every problem faced during practical work									
				Students show innovation / creativity in complet									

				Evaluation1 (15%)	Evaluation 2 (10%)	Evaluati on 3 (30%)	Evaluation 4 (45%)	ELO ACHIEVEM ENT	ELO ACHIEVEMENT MEASUREMENT (student percentage)
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ELO			CLO	LO		Report Progress	Oral Examination	Final Report	Intitute Assessment	MEASUREMENT (average score)	86-100	76-85	66-75	56 - 61	0 - 55
				ing work while practicing											
				Students are able to show polite behavior / attitude during practical work											
				Students are able to work together in teams	<b>Total</b>		<b>37.26</b>		<b>44.71</b>		<b>48.26 %</b>	<b>27.39 %</b>	<b>16.96 %</b>	<b>4.78 %</b>	<b>2.61 %</b>

## COURSE EVALUATION

The mechanism and proportion of assessment for the WORK PRACTICE subject are arranged as follows:

Evaluation I (15%): Assessment of LKP Progress (C2)

- Individual task
- Individual assessment / activity of individuals
- The contextual understanding of the LKP material
- Progress progress (Per CHAPTER) / Work / Revision
- Conformity between LKP material and individual performance
- Understanding of the substance of the LKP

Evaluation II (10%): Oral Examination (C2)

- Assessment of individuals
- Able to answer questions related to the substance of the project / KP material
- Conformity and consistency of answers with LKP

Evaluation III (30%): Report on Job Training / LKP (C2, C3, C4, C5, C6)

- Individual task
- Quality of understanding and mastery of KP material
- Quality of management's understanding of the KP pattern
- Understanding of the identification of various problems in the KP
- Consistency between LKP and LLKP material
- Consistency in writing the LKP

Evaluation IV (45%): Internship value from Practice Work Agencies / IKP (C2, C3, C4, C5, C6)

- Individual assessment
- Attendance
- Seriousness in carrying out practical work
- Discipline in completing work
- Responsible
- Skills / skills in profession
- Creativity / innovation
- Attitudes and behavior at work
- Ability to cooperate in teams

## EVALUATION PLAN AND WORK PRACTICE ASSESSMENT PLAN

### 1. EVALUATION I:

#### ASSIGNMENT I – INTERNSHIP REPORT PROGRESS EVALUTATION (C2)

Course Name	Internship
Credits	3 sks
Modul	Modul 1 - 6
Module learning objectives	<ul style="list-style-type: none"> <li>• Students are able to understand the substance of the LKP</li> <li>• Students are able to understand the substance of the KP / project material undertaken in the IKP</li> </ul> <p>The purpose of the module or if too many take the purpose of the MK</p>
Evaluation Learning Objectives I	<ul style="list-style-type: none"> <li>• Students are able to understand every detail of the contents and substance of the LKP</li> <li>• Students are able to correctly pour the substance of KP material into each chapter in the LKP</li> </ul> <p>The purpose of implementing this task - is in the SAP / TOR Task</p>
Depth level of evaluation I (C1 sdC6)	C2
Assignment Details I	Enclosed below regarding job descriptions and assessment criteria

### EVALUATION I:

#### ASSIGNMENT I – INTERNSHIP REPORT PROGRESS EVALUATION

#### A. AIMS

Evaluation I takes the form of individual tasks where students are asked to complete each chapter in the LKP. The objectives of Evaluation I are:

- Students are able to understand each substance in each chapter of the LKP.
- Students are able to pour KP material into each chapter in the LKP

## **B. ASSIGNMENT MATERIAL**

Task material includes:

- Chapter 1 Introduction:
  - 1.1 Academic Requirements for Conducting Job Training
  - 1.2 Procedures for Practical Work Practiced by Praktikan
    - 1.2.1 Stages Before Job Training
    - 1.2.2 Stages at Job Training
    - 1.2.3 Stages After Job Training
  - 1.3 Reasons for Choosing IKP (State the IKP Name)
  - 1.4 Practical Position in the Project
  - 1.5 Overall Work Schedule
  - 1.6 Schedule of Practical Work Plan and Realization
- CHAPTER 2 Description of IKP and Project:
  - 2.1 Profile of IKP (State the IKP Name)
  - 2.2 IKP Organizational Structure (State the IKP Name)
  - 2.3 Stage of Project Compilation Work (State Project Title)
    - 2.3.1 Process of Obtaining Projects
    - 2.3.2 Project Organization Structure
    - 2.3.3 Duties and Responsibilities of Experts
    - 2.3.4 Task and Practical Position in the Project
- CHAPTER 3 Discussion of Practice Work Materials:
  - 3.1 Introduction to Job Training Materials
    - 3.1.1 Background to Job Materials
    - 3.1.2 Purpose, Objectives, and Job Objectives
    - 3.1.3 Scope of Work
  - 3.2 Job Training Implementation Process
    - 3.2.1 Methodology Used
    - 3.2.2 Job Training Process
      - 3.2.2.1 Preparation of Preliminary Reports (\* Tentative)
      - 3.2.2.2 Preparation of Intermediate Reports (\* Tentative)
      - 3.2.2.3 Preparation of Plan Reports (\* Tentative)
  - 3.3 Issues
    - 3.3.1 Job Implementation Process
    - 3.3.2 Differences in opinion with PKP
    - 3.3.3 Assessment of Practices on Processes and Work Results
- CHAPTER 4 Impressions and Suggestions:
  - 4.1 Lesson Learned
    - 4.1.1 IKP / Job / Project Management
    - 4.1.2 Process and Output of Technical Work / Project Implementation
    - 4.1.3 Work Environment
  - 4.2 Practice Recommendations
    - 4.2.1 Internship Intitution
    - 4.2.2 Other Related Agencies
    - 4.2.3 URP ITS
    - 4.2.4 Planning Professionals

### **C. ASSIGNMENT EXECUTION**

- Tasks are done individually and every chapter is done with a maximum of 3 weeks.
- Students are advised to consult / assist the LKP supervisor before drafting / finalizing the task.
- Tasks are typed in on portrait A4 paper, spaced 1 - 1.5, the number of pages is not limited.
- Each chapter progress is printed in hardcopy format, as a material to guide the LKP to conduct an assessment.

**D. ASSESSMENT CRITERIA**

The evaluation weight for Evaluation I is 15%, which consists of :

ELO 1.1	No	Evaluation Aspect	Excellent 86-100	Good 76-85	Enough 66-75	Bad 56-65	Very Bad 0-55	Score
	1	CHAPTER Introduction 1	The contents of the Chapter Introduction are in accordance with the format of the LKP substance, each part can be explained very well, in detail and systematically. While the revision process has been carried out according to the guidance of the supervisor and on time	The contents of the Chapter Introduction are in accordance with the format of the LKP substance, each part can be explained properly and comprehensively. While the revision process is done in a timely manner but not in accordance with the direction of the supervisor.	The contents of the Preliminary Chapter are in accordance with the format of the LKP Substance, but are not well explained and comprehensive. While the revision process was done in less time and less in accordance with the direction of the supervisor.	The contents of the Introduction to the Chapter are not in accordance with the format of the LKP Substance, and the contents are not well explained and comprehensive. While the revision process is done not on time and not in accordance with the direction of the supervisor.	The contents of the Chapter Introduction are not in accordance with the format of the LKP Substance, and the contents are not well explained. While the revision process was not done.	
	2	CHAPTER 2 Uraian of Description Institution and Project	Contents of the CHAPTER Description of the IKP and the Project are in accordance with the format of the substance of the LKP, each part can be explained very well, in detail and systematically. While the revision process has been carried out according to the guidance of the supervisor and on time	Contents of the CHAPTER Description of IKP and Project are in accordance with the format of the substance of the LKP, each part can be explained properly and comprehensively. While the revision process is done in a timely manner but not in accordance with the direction of the supervisor.	The contents of the CHAPTER Description of IKP and Project are in accordance with the format of the LKP Substance, but are not well explained and comprehensive. While the revision process was done in less time and less in accordance with the direction of the supervisor.	The contents of the CHAPTER Description of IKP and Project are not in accordance with the format of the LKP Substance, and the content is not well explained and comprehensive. While the revision process is done not on time and not in accordance with the direction of the supervisor.	The contents of the CHAPTER Description of IKP and Project are not in accordance with the format of the LKP Substance, and the contents are not well explained. While the revision process was not done.	
	3	CHAPTER Discussion of Work Materials Praktek 3	Contents of the CHAPTER Discussion of Job Training Materials	Contents of the CHAPTER Discussion of Job Training Materials is	Contents of the CHAPTER Discussion of Job Training	Contents of the CHAPTER Discussion of Job Training	Contents of the CHAPTER Discussion on Job Training	

		are in accordance with the format of the LKP substance, each part can be explained very well, in detail and systematically. While the revision process has been carried out according to the guidance of the supervisor and on time	in accordance with the format of the LKP substance, each part can be explained properly and comprehensively. While the revision process is done in a timely manner but not in accordance with the direction of the supervisor.	Materials is in accordance with the format of the LKP Substance, but is not well explained and comprehensive. While the revision process was done in less time and less in accordance with the direction of the supervisor.	Materials is not in accordance with the format of the LKP Substance, and the content is not well explained and comprehensive. While the revision process is done not on time and not in accordance with the direction of the supervisor.	Materials are not in accordance with the format of the LKP Substance, and the contents are not well explained. While the revision process was not done.	
4	<b>CHAPTER Impressions and Suggestions</b>	4 Contents of the CHAPTER Impressions and Suggestions are in accordance with the format of the LKP substance, each part can be explained very well, in detail and systematically. While the revision process has been carried out according to the guidance of the supervisor and on time	Contents of the CHAPTER Impressions and Suggestions are in accordance with the format of the substance of the LKP, each part can be explained properly and comprehensively. While the revision process is done in a timely manner but not in accordance with the direction of the supervisor.	The contents of the CHAPTER Impressions and Suggestions are in accordance with the format of the LKP Substance, but are not well explained and comprehensive. While the revision process was done in less time and less in accordance with the direction of the supervisor.	The contents of the CHAPTER Impressions and Suggestions are not in accordance with the format of the LKP Substance, and the contents are not well explained and comprehensive. While the revision process is done not on time and not in accordance with the direction of the supervisor.	The contents of the CHAPTER Impressions and Suggestions are not in accordance with the format of the LKP substance, and the contents are not well explained. While the revision process was not done.	
<b>Average Score Achieved</b>							

**2. EVALUATION II:**  
**ASSIGNMENT II – ORAL EXAMINATION**

Course Name	Internship
Credits	3 sks
Module	Module 1-6
Module learning objectives ( <b>diambildari RPS baru</b> )	<ul style="list-style-type: none"> <li>• Students are able to apply the knowledge of spatial planning that students have acquired during college in real life outside of lecture / studio activities</li> <li>• Students are able to train and broaden the horizons of students in developing creativity and solving development problems in the area of urban and regional spatial planning</li> <li>• Students are able to see and understand the administration of an office / company / agency which includes organizational structure, work procedures and management patterns</li> <li>• Students are able to see and understand the management of a work /planning project or study related to / in a company or other planning agency</li> <li>• Train students to work with other fields / people outside the regional and city planning disciplines</li> <li>• Provide opportunities for students to observe the workings of fields /disciplines outside regional and city planning</li> <li>• • Objectives of the Module or if too many take the objectives of the MK</li> </ul>
Evaluation Learning Objectives II	<ul style="list-style-type: none"> <li>• Students are able to verbally communicate KP material (Not the entire KP object material)</li> </ul> <p>The purpose of implementing this task - is in the SAP / TOR Task</p>
Depth level of evaluation II (C1 sd C6)	C2
Assignment Details II	Enclosed below regarding job descriptions and assessment criteria

## EVALUATION II: ASSIGNMENT II – ORAL

### EXAMINATION

#### **A. AIMS**

Evaluation II takes the form of an oral examination by answering questions related to KP material. The purpose of Evaluation II is:

- Assess the performance of students while doing practical work in IKP.
- Students are able to explain verbally the KP material.

#### **B. ASSIGNMENT MATERIAL**

Evaluation material includes:

- Explanation of IKP
- Explanation of KP Objects in general
- Explanation of KP Material
- Practical Contributions in the Project

#### **C. ASSIGNMENT EXECUTION**

- Oral examinations are conducted individually and are closed
- The oral examination was conducted at the 14th week of lecture by each LKP supervisor

**D. ASSIGNMENT CRITERIA**

The evaluation weight for Evaluation II is 10%, which consists of:

		No	Evaluation Aspect	Excellent 86-100	Good 76-85	Enough 66-75	Bad 56-65	Very Bad 0-55	Score
ELO 3.1	1	<b>Explanation of Institution</b>	Students are able to explain IKP very well and in detail, related to IKP organizational structure, how to get projects, and project management patterns.	Students are able to explain IKP comprehensively, related to IKP organizational structure, how to get projects, and project management patterns.	Students are less able to explain one or several things related to IKP. For example, regarding the organizational structure of the IKP, or how to get a project, or the pattern of project management	Kurang students are able to explain IKP related to IKP organizational structure, how to get projects, and project management patterns.	Students are unable to explain the IKP's organizational structure, how to get projects, and project management patterns.		
	2	<b>Explanation of Internship Object</b>	Students are able to provide a general picture of the KP object as a whole and thoroughly	Students are able to provide an overview of KP objects in general, but not as a whole and comprehensively	Students are less able to give an overview regarding KP objects in general	Students are not able to provide an overview of Internship objects in general	Students do not know / master the picture of KP objects in general		
	3	<b>Explanation of Internship Material</b>	Students are able to explain KP material that is done in detail, technically, and structured	Students are able to explain KP material that is done comprehensively or publicly	Students are less able to explain KP material that is done in general	Students are not able to explain KP material	Students do not have KP material at all		
	4	<b>Practical Contributions in the Project</b>	Students have a large involvement in project completion (Engaging in part of the preparation of reports between	Students have a large involvement in project completion (Involved in one of the preparation of intermediate	Students have sufficient involvement in project completion (Involved in one of the preparation	Students are less involved in project completion (Involved in one of the preparation of an intermediate report or plan	Students are not involved in a small part of project completion (involved in the preparation of		

		and part of the plan report, or if a percentage of students are involved in more than 50% of the document / project preparation process)	reports or plan reports with a relatively sufficient proportion of work, or if in the percentage of students involved in the 30-50% document / project preparation process)	of intermediate reports or plan reports but the proportion of work is lacking, or if in the percentage of students involved in the 20-30% document / project preparation process)	report but the proportion of work is small or few, or if a percentage of students are involved in 15-20% of the document / project preparation process)	the preliminary documents only, or are involved in one of the preparation of intermediate reports or plan reports but with a very small proportion of work, or if the percentage of student involvement is less than 15% of the document / project preparation process)	
<b>Average Score Achieved</b>							

**3. EVALUATION III:  
ASSIGNMENT III – INTERNSHIP REPORT**

Course Name	Internship
Credits	3 sks
Modul	Modul 1-6
Module learning objectives ( <b>diambil dari RPS baru</b> )	<ul style="list-style-type: none"> <li>• Students are able to apply the knowledge of spatial planning that students have acquired during college in real life outside of lecture / studio activities</li> <li>• Students are able to train and broaden the horizons of students in developing creativity and solving development problems in the area of urban and regional spatial planning</li> <li>• Students are able to see and understand the administration of an office / company / agency which includes organizational structure, work procedures and management patterns</li> <li>• Students are able to see and understand the management of a work /planning project or study related to / in a company or other planning agency</li> <li>• Train students to work with other fields / people outside the regional and city planning disciplines</li> <li>• Provide opportunities for students to observe the workings of fields /disciplines outside regional and city planning</li> <li>• Objectives of the Module or if too many take the objectives of the MK</li> </ul>
Evaluation Learning Objectives III	<ul style="list-style-type: none"> <li>• Students are able to explain in writing the KP material (Not the entire KP object material) into the LKP format</li> </ul> <p>The purpose of implementing this task - is in the SAP / TOR Task</p>
Depth level of evaluation III (C1 sdC6)	C2, C3, C4, C5, C6
Assignment Details III	Enclosed below regarding job descriptions and assessment criteria

**EVALUATION III:  
INTERNSHIP REPORT**

**A. AIMS**

Evaluation III takes the form of individual tasks, where students are asked to compile practical work reports in accordance with applicable drafting guidelines. The objectives of Evaluation III are:

- Students are able to write KP material in writing in accordance with the LKP format

**B. ASSIGNMENT MATERIAL**

The evaluation task material III includes:

- Chapter 1 Introduction
- CHAPTER 2 Description of IKP and Project
- CHAPTER 3 Discussion of Practice Work Materials
- CHAPTER 4 Impressions and Suggestions
- Consistency of the contents of the LKP with the Oral Exam

**C. ASSIGNMENT EXECUTION**

- Tasks are carried out individually and submitted at the 15th WEEK.
- Students are advised to consult / assist the LKP supervisor before drafting / finalizing the task.
- Writing format adjusts the guidelines for preparation of the applicable LKP in the ITS PWK Department.
- Tasks are collected in hardcopy format with softcover (Format follows the LKP preparation guidelines) 1 time, and softcopy in the form of CD / DVD (with the contents of the file in the form of LKP .pdf format and LLKP format .doc / .pdf)

**D. INTERNSHIP REPORT ASSESSMENT CRITERIA**

The evaluation weight for Evaluation III is 30%, which consists of :

ELO 1.1	No	Evaluation Aspect	Excellent 86-100	Good 76-85	Enough 66-75	Bad 56-65	Very Bad 0-55	Score
	1	CHAPTER 1 Introduction	The contents of the Chapter Introduction are in accordance with the format of the LKP substance, each part can be explained very well, in detail and systematically	The contents of the Chapter Introduction are in accordance with the format of the LKP substance, each part can be explained properly and comprehensively	The contents of the Preliminary Chapter are in accordance with the format of the LKP Substance, but are not well explained and comprehensive	The contents of the Introduction to the Chapter are not in accordance with the format of the LKP Substance, and the contents are not well explained and comprehensive	The contents of the Chapter Introduction are not in accordance with the format of the LKP substance, and the contents are not well explained	
	2	CHAPTER 2 Uraian Description of Institution and Project	Contents of CHAPTER Description of IKP and Project are in accordance with the format of the substance of the LKP, each part can be explained very well, in detail and systematically	Contents of the CHAPTER Description of IKP and Project are in accordance with the format of the substance of the LKP, each part can be explained properly and comprehensively	The contents of the CHAPTER Description of IKP and Project are in accordance with the format of the LKP Substance, but are not well explained and comprehensive	The contents of the CHAPTER Description of IKP and Project are not in accordance with the format of the LKP Substance, and the content is not well explained and comprehensive	The contents of the CHAPTER Description of IKP and Project are not in accordance with the format of the LKP Substance, and the content is not well explained	
	3	CHAPTER 3 Discussion of Work Materials Praktek	Contents of the CHAPTER Discussion of Job Training Materials are in accordance with the format of the LKP substance, each part can be explained very well, in detail and	Contents of the CHAPTER Discussion of Job Training Materials is in accordance with the format of the LKP substance, each part can be explained properly and	Contents of the CHAPTER Discussion of Job Training Materials is in accordance with the format of the LKP Substance, but is not well explained and	Contents of the CHAPTER Discussion of Job Training Materials is not in accordance with the format of the LKP Substance, and the content is not well explained	Contents of the CHAPTER Discussion of Job Training Materials is not in accordance with the format of the LKP Substance, and the content is	

			systematically	comprehensively	comprehensive	and comprehensive	not well explained	
4	<b>CHAPTER Impressions and Suggestions</b>	4	Contents of the CHAPTER Impressions and Suggestions are in accordance with the format of the LKP substance, each part can be explained very well, in detail and systematically	Contents of the CHAPTER Impressions and Suggestions are in accordance with the format of the LKP, each part can be explained properly and comprehensively	The contents of the CHAPTER Impressions and Suggestions are in accordance with the format of the LKP Substance, but are not well explained and comprehensive	The contents of the CHAPTER Impressions and Suggestions are not in accordance with the format of the LKP Substance, and the contents are not well explained and comprehensive	The contents of the chapter impressions and suggestions are not in accordance with the format of the LKP substance, and the contents are not well explained	
5	<b>Consistency between the contents of the LKP and the Oral Examination</b>		What is explained in the LKP is in accordance with what was explained during the oral examination	What is explained in the LKP is in accordance with what was explained during the oral examination	What is explained in the LKP is not in accordance with what was explained during the oral examination	What is explained in the LKP does not match what was explained during the oral examination	What is explained in the LKP does not match what was explained during the oral examination	
<b>Average Score Achieved</b>								



#### 4. EVALUATION IV :

##### ASSIGNMENT IV – INTERNSHIP ASSESSMENT BY INSTITUTION

Course Name	Internship
Credits	3 sks
Module	Module 1-3
Module learning objectives ( <b>diambildari RPS baru</b> )	<ul style="list-style-type: none"> <li>• Students are able to apply the knowledge of spatial planning that students have acquired during college in real life outside of lecture / studio activities</li> <li>• Students are able to train and broaden the horizons of students in developing creativity and solving development problems in the area of urban and regional spatial planning</li> <li>• Students are able to see and understand the administration of an office / company / agency which includes organizational structure, work procedures and management patterns</li> <li>• Students are able to see and understand the management of a work /planning project or study related to / in a company or other planning agency</li> <li>• Train students to work with other fields / people outside the regional and city planning disciplines</li> <li>• Provide opportunities for students to observe the workings of fields /disciplines outside regional and city planning</li> <li>• Objectives of the Module or if too many take the objectives of the MK</li> </ul>
Evaluation Learning Objectives IV	<ul style="list-style-type: none"> <li>• Students are able to implement the knowledge they have gained during their studies into the world of work in regional and city planning</li> </ul> <p>The purpose of implementing this task - is in the SAP / TOR Task</p>
Depth level of evaluation IV (C1 sd C6)	C2, C3, C4, C5, C6
Assignment Details IV	Enclosed below regarding job descriptions and assessment criteria

## EVALUATION IV:

### INTERNSHIP ASSESSMENT BY INSTITUTION

#### **A. AIMS**

Evaluation IV is in the form of individual assessment, where students are asked to do practical work in one of the agencies related to the scope of Regional and City Planning. The purpose of Evaluation IV is:

- Students are able to implement the knowledge they have acquired while studying in the world of work.
- Assessing the performance of students while doing practical work in practical work agencies (Assessment is carried out by Practical Work Agencies)

#### **B. ASSIGNMENT MATERIAL**

The IV evaluation material includes:

- Presence
- Seriousness in Implementing Internship
- Discipline in completing work
- Responsibility
- Skills in Profession
- Creativity / Innovation
- Attitudes and Behaviors in Work
- Ability to Cooperate in Teams

#### **C. ASSESSMENT EXECUTION**

- Evaluation is carried out during practical work by a practical work agency
- Assessments are carried out individually, and are collected maximally at the 15th WEEK.
- Assessment follows the format given by the KP Coordinator and is handed back in the form of a sealed envelope.

**D. INTERNSHIPS ASSESSMENT CRITERIA BY INSTITUTION**

The evaluation weight for IV Evaluation is 45%, which consists of :

**INTERNSHIP ASSESSMENT SHEET**

Name :  
 Student Number :  
 Institutional Supervisor :  
 Intitution :  
 Project / Activities :

ELO 3.1	NO	ASSESSED ASPECT	WEIGHT (W)	SCORE (S) (0-100)	TOTAL (WXS)
	1	Presence	10		
	2	Seriousness in carrying out Internship	15		
	3	Discipline in completing work	10		
	4	Responsibility	15		
	5	Profession Skills	20		
	6	Creativity / Innovation	15		
	7	Attitudes and Behaviors in Work	10		
	8	Ability to Cooperate in Teams	5		
	<b>TOTAL</b>			100	
FINAL SCORE = $\frac{\text{TOTAL (W X S)}}{\text{TOTAL WEIGHT}} = \frac{\quad}{100} =$					