

Number : 107/...../Seminar/2021
Attachment : 1 (one) former Minutes of the Seminar Session
Subject : Results of the Seminar Session Assesmen

Dear : Seminar Coordinator of the
Department of Urban and Regional Planning
Faculty of Civil Engineering Planning and Earth
Technology Sepuluh Nopember Institute of Technology Surabaya

Dear Sirs,

Based on the Minutes of the Seminar Session Implementation (attached) , we declare that the seminar session participants:

Student Name :
 NRP :
Seminar Title :

PASS/NOT PASS ()**

with the following assessment results:

NO	CRITERIA	SCORE (0-100)		
		Supervisor	Examiner 1	Examiner 2
1.	Conformity of Title with content (10 %)			
2.	Introduction (30%)			
3.	Literature Review (20%)			
4.	Research Methods (20%)			
5.	Overview of the Study Area (5%)			
6.	Design Survey (10%)			
7.	Presentation and question and answer skills (5%)			
TOTAL (to be filled in by the TA officer)				
AVERAGE (to be filled in by the TA officer)				

Note: the average score ≤ 56 is declared as not passing.

(**) Cross out unnecessary

Thus our letter, thank you for your attention.

Surabaya,

Knowing,
Examiner 1

Advisor for the Seminar on the
Department of PWK FTSPK ITS

NIP.

NIP.

Tester 2

NIP.

Examiner 3

NIP. ____ _

Remarks:

(*) required number of students NRP

(**) pick one

Cc :

1.

- Student Name : .
- NRP : .
- Seminar Title : .
- Supervisor** : .

NO	RESPONSE AND SUGGESTIONS FOR IMPROVEMENT

**RESPONSE TO RECOMMENDATIONS FOR IMPROVEMENTS
SEMINAR SESSION**

- Student Name :
- NRP :
- Seminar Title :

NO	SUGGESTIONS FOR IMPROVEMENT	RESPONSE TO SUGGESTIONS FOR IMPROVEMENT	SUPERVISOR'S SIGNATURE

- Student Name :
 NRP :
 Seminar Title :
 Supervisor :

No.	Aspects Rating	Excellent 86-100	Good 76-85	Adequate 66-75	Less 56-65	Very Less 0-55)	Weight	Score *
A	B	C					D	C * D
1.	Compliance with the title of the content Finalproposal	Very appropriate	in accordance	Sufficiently appropriate	Less appropriate	Not suitable	10%	
2.	Introduction	<ul style="list-style-type: none"> ▪ Very precise, compiled with the existence of empirical facts and data/information <i>up to date</i> and valid reference sources ▪ Very Precise in the formulation of research problems and questions, research objectives and targets 	<ul style="list-style-type: none"> ▪ Appropriate, compiled with existence Empirical facts and data/information <i>up-to-date</i> and valid reference sources ▪ Accurate in the formulation of research problems and questions, research objectives & targets 	<ul style="list-style-type: none"> ▪ Correct, but not yet compiled with the existence of empirical facts and data/information <i>up-to-date</i> and valid reference sources ▪ lacking Appropriate in the formulation of research problems and questions, research goals and objectives 	<ul style="list-style-type: none"> ▪ Not accurate in preparing the background, ▪ less accurate in formulating problems and questions research, research objectives and targets 	<ul style="list-style-type: none"> ▪ Inappropriate in preparing the background with the existence of empirical facts and data/information <i>up to date</i> as well as valid reference sources ▪ Inappropriate in the formulation of research problems and questions, research objectives and targets 	30%	
3.	Literature Review	<ul style="list-style-type: none"> • Very according to the substance of the literature review with the topic/title • Very clear & sharp in reviewing up to date literature. 	<ul style="list-style-type: none"> • In accordance with the substance of the literature review with the topic/title • Self-explanatory and sharp in reviewing up to date literature. 	<ul style="list-style-type: none"> • according to the substance of the literature review with topics/titles • Less clear and sharp in reviewing up to date literature. 	<ul style="list-style-type: none"> • Not in accordance with the substance of the literature review with topics/titles 	<ul style="list-style-type: none"> • Does not match the substance of the literature review with the topic/title • Not clear and sharp in reviewing up to date literature. 	20%	

No.	Aspects Rating	Excellent 86-100	Good 76-85	Adequate 66-75	Less 56-65	Very Less 0-55)	Weight	Score *
A	B	C					D	C * D
		<ul style="list-style-type: none"> Correct in writing literature (citations) & compiling literature synthesis 	<ul style="list-style-type: none"> Correct in writing literature (citations) & compiling literature synthesis 	<ul style="list-style-type: none"> Correct in writing literature (citations) and in compiling library synthesis. 	<ul style="list-style-type: none"> Less clear and less sharp in reviewing up to date literature. 			
4	Research Methods	<ul style="list-style-type: none"> Very relevant and sharp in formulating research variables and operational definitions Very precise in determining samples and data collection methods Very precise in determining data analysis methods and research stages 	<ul style="list-style-type: none"> Relevant and sharp in formulating research variables and operational definitions precise in determining samples and data collection method appropriate in determining data analysis methods and research stages 	<ul style="list-style-type: none"> Relevant and sharp enough in formulating research variables and operational definitions precise in determining samples and data collection methods quite precise in determining data analysis methods and research stages 	<ul style="list-style-type: none"> Less relevant and sharp in formulating research variables and operational definition Less precise in determining the sample and data collection methods Not precise in determining the data analysis method and research stages 	<ul style="list-style-type: none"> Irrelevant and sharp in formulating research variables and operational definitions Not precise in determining Sampling and data collection methods Inaccurate in determining data analysis methods and research stages 	20%	
5.	General description of the study area	<ul style="list-style-type: none"> according to the general description of the study area with topic/title Very detailed and relevant description of the general 	<ul style="list-style-type: none"> According to the general description of the study area by topic / title, please detail and relevant description of a general overview 	<ul style="list-style-type: none"> appropriate general description of the study area with the topic / title less detail and relevant description of a general overview of the study area with the goal of research 	<ul style="list-style-type: none"> less appropriate general description of the study area with the topic / title 	<ul style="list-style-type: none"> Does not match the general description of the study area with the topic/title not detailed and relevant description of the general description 	5%	

No.	Aspects Rating	Excellent 86-100	Good 76-85	Adequate 66-75	Less 56-65	Very Less 0-55)	Weight	Score *
A	B	C				D	C * D	
		description of the study area with research objectives	of the study area with the goal of research		<ul style="list-style-type: none"> Less detail and relevant description of the general description of the study area with research objectives 	of the study area with research objectives		
6	Survey Design	<ul style="list-style-type: none"> For quantitative research, available and very detailed questionnaire draft, validity and reliability My i Questionnaire For qualitative research, available and very detailed criteria, respondent screening and interview draft. Observation guide is available. 	<ul style="list-style-type: none"> For quantitative research, available and detailed questionnaire draft, validity and reliability of questionnaire. For qualitative research, available and detailed criteria, respondent screening and interview draft. Observation guide is available. 	<ul style="list-style-type: none"> for quantitative research, available and quite detailed draft of the questionnaire, the validity and reliability of the questionnaire for qualitative research, available and sufficient detail the criteria, screening respondents and draft interviews are observation guide 	<ul style="list-style-type: none"> for quantitative research, available and less detailed draft of the questionnaire, the validity and reliability of the questionnaire for research qualitative, available and lacking in detail criteria, respondent screening and interview drafts No observation guide available 	<ul style="list-style-type: none"> For quantitative research, no questionnaire draft available, questionnaire validity and reliability For qualitative research, not available available criteria, respondent screening and interview draft Not available observation guide 	10%	
7	Presentation and question and answer ability	<ul style="list-style-type: none"> Very Coherent & clear in delivering presentation material 	<ul style="list-style-type: none"> Coherent & clear in delivering presentation material 	<ul style="list-style-type: none"> Sufficiently coherent and clear in delivering presentation material 	<ul style="list-style-type: none"> Less coherent and clear in delivering 	<ul style="list-style-type: none"> confidenceNot coherent and clear in arrived 	5%	



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No.	Aspects Rating	Excellent 86-100	Good 76-85	Adequate 66-75	Less 56-65	Very Less 0-55)	Weight	Score *
A	B	C					D	C * D
		<ul style="list-style-type: none"> Appearance, Gestures, Eye contact, Confidence very well Very clear & coherent in responding to questions and open in receive input 	<ul style="list-style-type: none"> Appearance, Gesture, Eye contact, Confidence well Clear & coherent in responding to questions and open to receiving input 	<ul style="list-style-type: none"> Appearance, Gesture, Eye contact, Confident enough good Sufficiently clear and coherent in responding to questions and open in receiving input 	<p>presentation material Poor</p> <ul style="list-style-type: none"> appearance, gestures, eye contact, self- Less clear and coherent in responding to questions and open in receiving input 	<p>explain presentation material</p> <ul style="list-style-type: none"> Appearance, Gesture, Eye contact, Confidence not good Not clear and coherent in responding to questions and open to receiving input 		

To be completed with grades by supervisor/examiner

*) To be completed by Administratio



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