



Presenter Guideline

Oral Presentation

- Please find your room at <https://www.its.ac.id/mb/conference/iconbem2021/program/>
To join a parallel session, the link has been available at <https://linktr.ee/IConBEM2021>
- Please rename yourself in the zoom with format: Name<underscore>paper_ID, e.g. Dewie_081
- Each presenter will have about 10 minutes for presentation including Q and A. Keep your presentation about 8 minutes so that there is a brief time for Q and A.
- Please prepare your talk such that you will end on time. Also, please attend this session on time. Session chairs will be advised to keep a strict timing. Presenters will be interrupted and stopped by the session chair if they do not keep to their allotted time.
- Please report to the designated session chair before the session begin.
- We encourage presenters to set the camera on, so that it would be easier for PIC and others to recognize you.
- There will be a host in each room that will help the session running. Please ensure that you check your email near the presentation schedule just in case we need to communicate with you.
- Please note that the schedule follows the Jakarta Time (GMT+7)

Hardware and Software

- Make sure the connection of your internet is stable. It is recommended to have a backup connection (e.g. from LAN and Phone Tethering) as a prevention if one of them does not work.
- The software that will be used is Zoom. Please update your zoom into the latest version
- Presentation Size: The best use of the given presentation space (screen) can be achieved by presenting in 16:9.