



اونيورسيٽي ٽيڪنولوي بروني

UNIVERSITI TEKNOLOGI BRUNEI

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Affix recent passport
sized photograph

**INBOUND STUDENT EXCHANGE PROGRAMME
APPLICATION FORM**

Checklist :

<input type="checkbox"/>	Resume
<input type="checkbox"/>	Cover Letter by Faculty (Supporting letter)
<input type="checkbox"/>	1 color passport sized photograph (affix in front of application form)
<input type="checkbox"/>	Latest Result Slip/Transcripts
<input type="checkbox"/>	Copy of Identity Card / Passport
<input type="checkbox"/>	Letter from Sponsor (if applicable)
<input type="checkbox"/>	Parental / Guardian Consent Letter

Note: Handwritten is permissible only for section H, I, J and K.

A. TYPE OF PROGRAMME (Tick () either one)

<input type="checkbox"/>	Study Abroad/ Student Exchange	Study at university abroad for one or two (maximum) semester (s) and take courses in regular semester with credit transfer opportunity
<input type="checkbox"/>	Internship /Research Attachment/ Scientific Visit	Join research study or internship under the supervision of an academic staff at universities or industries abroad

B. APPLICANT DETAILS

First Name:	Religion :
Surname :	
Date of Birth :	Nationality :
Gender :	Country of Birth:
IC Number / Passport Number :	Country of Residence :
Expiry Date:	
Correspondence Address:	Home Address (if different):
Tel No :	Tel No :
Email :	Email :
Next of Kin :	Emergency Contact :

C. EDUCATION & CO-CURRICULUM

Sending Institution (Name and Full Address):		Current Semester/ Full Semester : (i.e : 4/8 semesters)	
Field of Study :		Expected Graduation Year :	
Programme :		Current Results:	
Co-curriculum activities :			
Special activities :			
Achievement (Academic & Co-curriculum)			
Special Skills / Soft Skills:			

D. MOBILITY PROGRAMME INFORMATION

Name of Programme (please specify if any) :	
Duration of Stay:	Programme Date : Commencing from _____ to _____
Briefly state the reasons why you wish to study abroad	

- Details of the Proposed Study Programme (equivalent for credit transfer)

Home University		Host University	
Module Code/Course Title	Credit Value	Module Code/Course Title	Credit Value

Note: Please insert row for more courses (if necessary)

Course Approval by Faculty :

Name:

Designation:

- Research Topic/ Research field (for internship/ research attachment) :

Study Plan (Describe your study plan and activities at university abroad) :

E. FUNDING/SPONSORSHIP

Type of Funding / Sponsorship *

- Self-sponsored
- Home Institution
- Other

F. ENGLISH LANGUAGE QUALIFICATION

IELTS Score :

TOEFL Score :

Date Taken:

Date Taken:

Other English Language Qualification:

Name of Qualification:

Date Taken:

Score Achieved:

G. SPECIAL NEEDS

Please outline any special needs or support that you may require in order to fully undertake your studies as a consequence of any disability or medical condition:

H. ACADEMIC ADVISOR/ SUPERVISOR

Name of Academic Advisor/ Supervisor:

Email :

Phone Number :

Recommendation (brief on students' background to support the application):

Signature :

Designation Stamp :

Date :

I. HOME UNIVERSITY FACULTY APPROVAL (DEAN/ DEPUTY DEAN)

Approved / Disapproved

Comments :

Signature :

Designation Stamp :

Date:

J. INTER-OFFICE COMMUNICATION

Please include the contact person from the home university (international affairs officer/student exchange coordinator) who is responsible for correspondence.

Name (Mr./Miss/Mrs.) :

Office/Department: _____ Position: _____

Correspondence Address:

Phone number: _____ Fax number: _____

E-mail address: _____

K. APPLICANT DECLARATION

I hereby declare that the information provided in this form is true. I undertake to observe the University's Rules and Regulations and to ensure payment of all fees and other liabilities.

I acknowledge that Universiti Teknologi Brunei reserves the right to vary or reserve any decision regarding admission or enrollment made on the basis of the given information.

Applicant's signature :

Name :

Date :

For Universiti Teknologi Brunei Use

The above mentioned student is:

	Tick
Unconditionally accepted at Universiti Teknologi Brunei	
Conditionally accepted at Universiti Teknologi Brunei Conditions are:	
Not accepted at Universiti Teknologi Brunei	

Faculty/School ExperiencePLUS Coordinator Name:

.....

Signature Date

Registrar's Office Use:

Student Exchange Advisor/Agent presented the application Yes/No

Advisor's name

	Date
Application form received at Universiti Teknologi Brunei	
Application form sent to School/Faculty	
Decision received from School/Faculty	
Decision sent to applicant	
Advisor/Agent informed of decision (if applicable)	

