





# ITS International Students Guidebook

Post Covid-19 Pandemic















# Checklist Arrival

Here are the list that you must do upon arrival

- [ ] Check in report at Global Engagement ITS
- [ ] SIM-IMI Registration at Global Engagement ITS
- [ ] Accommodation Settlement
- [ ] O-Week (Orientation Week)
- [ ] Registration Indonesia SIM Card or IMEI
- [ ] Meeting with your buddy





# Academic Checklist

Here are the list that you must do for academic

- [ | SIPMABA Registration
- [ ]Meeting with Senior Manager of Promotion
- and Mobility as your Study Advisor
- [ ] Meeting with Department to arrange the
- class schedule
- [ ]My ITS account registration
- [ ] Receiving Student Card
- [ ] Attending the Class





# Immigration Checklist

Here are the list that you must do for immigration

- [ Temporary Stay Permit
- [ ]Police Notification Letter
- [ ] Proof of Residence letter

# FLYING BAYA







There are several points that should be noticed by international students when arriving in Surabaya during this Post - Covid 19 Pandemic:

- 1. Please do not forget to bring all required documents (Visa, Letter of Acceptance, and other supporting documents)
- 2.To enter Indonesia, International students must download **Pedulilindungi** apps (available in playstore/appstore) to fill in e-HAC (Electronic Health Alert Card) form before departure. Vaccine certificate to be uploaded in the apps.
- 3. The Government of Indonesia is designated the following entry points (airports and seaports) for international travelers, namely Riau Islands (Hang Nadim, Raja Haji Fisabilillah, Batam, Bintan, Tanjung Pinang and Tanjung Balai Karimun), Riau (Dumai), North Kalimantan (Nunukan) Jakarta (Soekarno Hatta International Airport), Surabaya, East Java (Juanda International Airport), Denpasar, Bali (Ngurah Rai International Airport and Tanjung Benoa), Lombok, West Nusa Tenggara (Zainuddin Abdul Madjid), Manado, North Sulawesi (Sam Ratulangi International Airport), Medan, North Sumatera (Kualanamu), Makassar, South Sulawesi (Sultan Hasanuddin) and Yogyakarta (Special Region of Yogyakarta).
- 4. The International Students are mandatory to register the IMEI (International Mobile Equipment Identity) at Jakarta airport and register SIM CARD upon arrival
- 5. The International Student are advised to book an accommodation before arrival in Indonesia. To get information about accommodation, you can download applications called **Mamikos** or **AirBnB**
- 6.Information regarding Covid-19 Measurements in Indonesia can be found at this link https://www.imigrasi.go.id/en/covid19/covid19-1/ or https://kemlu.go.id/losangeles/en/news/11727/update-indonesia-travel-restrictions







There are certain rules to the process of registering phones that were purchased outside Indonesia. You do not have to register your phone, but keep in mind that without the registration, a local SIM card will not work on "imported" devices.

# How To Register IMEI Phone In Indonesia

# 1 Registration of IMEI phone for short stay

- In case your stay in Indonesia is less than 90 days, you can register your phone at any official office of a mobile operator. To register, you just need to come to the office in person with your passport and the phone. The tax in that case does not need to be paid.
- A "Tourist" registration is valid for 3 months and at the moment is permitted to be extended without any additional fees for another 3 months at the same office where you had initially registered your phone.
- There are a few mobile phone shops that would register phones for free when you purchase a SIM card or an Internet package from them

# 2. Registration of phone IMEI for a long stay

- If you are planning to stay in Indonesia for over 90 days and wish to use a local SIM card, you will have to register your phone (if it is not already in the database). You can do so at the airport of Jakarta
- The IMEI registration for the phones that are worth less than \$500 is free of charge.
- The amount of tax to be paid for foreigners is 40% of the cost of the phone, exceeding the rate of \$500. For example, if your phone costs \$800 the 40% will be charged from \$300, therefore the tax amount would be \$120. No one really finds much fault in the cost of the phone, so it can be understated, but within reasonable limits of course.
- For those who own a Kitas and a tax number (NPWP) the tax amount will be 30% of the cost of the phone exceeding the rate of \$500.
- Important! If you did not get a chance to register your phone within 5 days after having finished quarantine, the tax will be charged from the full cost of the device. Withal, keep in mind that you must register your phone within 90 days from the date of your arrival in Indonesia.
- How to register a phone in Jakarta
- After arriving in Jakarta, you will be able to register your phone at Soekarno-Hatta Airport in the departure hall. You may find the IMEI registration office in Terminal 3 on the second floor (proceed to the end of the hall and turn left). Look out for a Customs Office behind the check-in Desk A.
- A customs officer can ask a number of questions, for example, ask about the cost of your phone, date of purchase, etc.
- Be sure that you have enough time to register your phone (at least 1 hour) because there may be a queue.

# STARTING STUDY AT ITS







- 1. Complete all of admission procedure through https://simad.its.ac.id/. It may take around 4 weeks to complete the evaluation processes, while doctoral applications may take longer. You could find a more detail information in Guidebook for Prospective Student in this link: <a href="https://www.its.ac.id/international/experiencing-its/prospective-student/admission/full-degree/">https://www.its.ac.id/international/experiencing-its/prospective-student/admission/full-degree/</a>.
- 2. Letter of acceptance/rejection will be issued through simad.its.ac.id and the decision is based on the evaluation result.
- 3. Confirm your acceptance by email to ITS Global Engagement Office
- 4. You will receive a Visa invitation letter to arrange the VITAS 316 Visa and other details including airport pick-up reservation and accommodation booking.
- 5. A statement letter will be issued by ITS Global Engagement Office in regard to your tuition fees (whether you are a scholarship student or you have to pay the tuition fee)
- 6. Prepare for your departure, especially all travel requirements during post COVID-19 pandemic, and send your flight details to ITS Global Engagement Office.
- 7. Upon your arrival, visit ITS Global Engagement Office and bring your passport and photographs
- 8. A student buddy will be allocated by ITS Global Engagement Office to assist you during your studying at ITS
- 9. Pay your tuition fees (self-funded for degree students)
- 10. Visit your department and meet the head of the Department/your professor
- 11. An academic advisor will be allocated by the Department
- 12. Meet your academic advisor to select the course
- 13. Enroll the selected courses by login into you account at My.its.ac.id (For more information, please visit the following website: https://www.its.ac.id/current-student/myits-2/)
- 14. Check your account at My.its.ac.id regularly to see your course timetable and other academic information
- 15. International students are mandatory to attend the O-Week session held by ITS Global Engagement Office
- 16. We encourage International Students to attend various activities arranged by ITS Global Engagement Office including campus tour, city tours, fun sport, workshops, and trips
- 17. Ensure that you inform ITS Global Engagement Office for your valid address, email and mobile number.
- 18. Adhere to all immigration rules during your study.



There are many facilities to support student needs. Not only physical needs, information needs, and other services are no less important since entering the lecture period. The amount of information and facilities needed is as if there is a need for an efficient collector for every need. Therefore, student needs are more complete with the existence of myITS as a single sign-on (SSO) system, where this system uses one account as a door to all systems so that students can easily access every need. Many services have been provided to facilitate lecture activities, not only providing services for academic but also non-academic activities.



NOTE:
For further information please reference at this link
https://www.its.ac.id/current-student/myits-2/

# **FACULTIES**

## **SCIENTICS** (FACULTY OF SCIENCE AND DATA ANALYTICS)

- Physics
- Mathematics
- Statistics
- Chemistry
- Biology
- Actuaria

#### (INDSYS) **FACULTY OF INDUSTRIAL TECHNOLOGY & SYSTEMS ENGINEERING**

- Mechanical
- Engineering
- Chemical Engineering
- Engineering Physics
- Systems and Industrial Engineering
- Materials and Metallurgical Engineering
- Food Technology

## **CIVPLAN** (FACULTY OF CIVIL, **PLANNING, AND GEO ENGINEERING)**

- Civil Engineering
- Architecture
- Environmental Engineering
- Regional and Urban Planning
- Geomatics Engineering
- Geophysics Engineering

# **MARTECH** (FACULTY OF MARINE TECHNOLOGY)

- Naval Architecture and Shipbuilding Engineering
- Marine Engineering
- Ocean Engineering
- Sea Transportation Engineering
- Offshore Engineering

#### **ELECTICS** (FACULTY OF INTELLIGENT **ELECTRICAL & INFORMATICS TECHNOLOGY**)

- Electrical Engineering
- Biomedical Engineering
- Computer Engineering
- Informatics
- Information Systems
- Information Technology

#### **CREABIZ** (FACULTY OF CREATIVE DESIGN **AND DIGITAL BUSINESS)**

- Industrial Product Design
- Interior Design
- Visual Communication Design
- Business Management
- Developmental Studies

#### **Vocations** (FACULTY OF Vocational Studies)

- Chemical Industrial Engineering
- Civil Infrastructure Engineering
- Industrial Mechanical Engineering
- Electrical Automation Engineering
- Business Statistics
- Instrumentation Engineering

Details can be checked at our website www.its.ac.id or www.international.its.ac.id

# INTERNATIONAL UNDERGRADUATE PROGRAM

# **SCIENTICS** (FACULTY OF SCIENCE AND DATA ANALYTICS)

Statistics

#### (INDSYS) **FACULTY OF INDUSTRIAL** TECHNOLOGY & SYSTEMS **ENGINEERING**

- Mechanical Engineering Mechanical Engineering (Joint Degree)
- Chemical Engineering
- Engineering Physics Industrial and System
- Engineering Materials and Metallurgical Engineering

## CIVPLAN (FACULTY OF CIVIL, **PLANNING, AND GEO ENGINEERING)**

- Civil Engineering
- Architecture Environmental
- Engineering Geomatics Engineering
- Geophysics Engineering Urban and Regional Planning

# **MARTECH** (FACULTY OF MARINE TECHNOLOGY)

- Naval Architecture
- Marine Engineering Naval Architecture (Joint Degree)

#### ELECTICS (FACULTY OF INTELLIGENT **ELECTRICAL & INFORMATICS** TECHNOLOGY)

- Electrical Engineering
- Informatics
- Information System

#### **CREABIZ** (FACULTY OF CREATIVE DESIGN AND DIGITAL BUSINESS)

Business Management

# Apply now:

https://smits.its.ac.id/international/

## **Further Information:**

Email: admisi@its.ac.id https://www.its.ac.id/international/e xperiencing-its/prospectivestudent/admission/iup/

# GRADUATE PROGRAM





# SCIENTICS (FACULTY OF SCIENCE AND DATA ANALYTICS)

- Physics
- Biology
- Chemistry
- Mathematics
- Statistics

# (INDSYS) FACULTY OF INDUSTRIAL TECHNOLOGY & SYSTEMS ENGINEERING

- Mechanical Engineering
- Chemical Engineering
- Engineering Physics
- Industrial Engineering
- Material Engineering

# CIVPLAN (FACULTY OF CIVIL, PLANNING, AND GEO ENGINEERING)

- Civil Engineering
- Architecture
- Environmental Engineering
- Geomatics Engineering

# MARTECH (FACULTY OF MARINE TECHNOLOGY)

- Marine Engineering
- Ocean Engineering

# ELECTICS (FACULTY OF INTELLIGENT ELECTRICAL & INFORMATICS TECHNOLOGY)

- Electrical Engineering
- Informatics
- Information System

#### SCHOOL OF INTERDISCIPLINARY AND TECHNOLOGY MANAGEMENT

- Technology Management
- System Innovation and Technology
- Engineer Professional Program

# 22 Masters Programs, from 6 faculties

# 1000 graduate students

- Regular graduate students
- Distance-learning graduate students

# 28



The academic year is divided into two semesters. The first semester runs from late August to mid January, while the second semester starts from February to the mid July. Each semester has 18 weeks, including evaluations/examinations

Degree program are:

- 1. Undergraduate/Bachelor (S1)
- 2. Master (S2)
- 3. Doctoral (S3)
- 4. Vocational Three Year Diploma (D3)

Non-degree programs are:

- 1. Exchange (for 1 or 2 semesters)
- 2. Sandwich (1-6 months)
- 3. Lab or industrial internship (1-3 months)
- 4. Shor course or summer programs (1-4 weeks)

While all degree program offers in Indonesia language, some departments offer full degree prpgrams or some selected courses in English. International students can register to either Indonesian or English program. The admission requirements for each program are described in the enxt section. Interested applicants with no sufficient language score/proficiency (either in English or Indonesian) can still apply for a conditional offer. ITS provides English and Indonesian courses to improve candidates' language proficiency.

You can find more detail information about **Study Admission Guidebook** in this following link:

https://www.its.ac.id/international/experiencing-its/prospective-student/#admission..







Student activity unit or Unit Kegiatan Mahasiswa (UKM) is an extracurricular club that serves as a forum for students to learn and explore many new things as well as improve their talents in the desired field. UKM is almost the same as the extracurricular that existed during high school. Sometimes within the department or institution, there is also a club where students can explore their interests and hobbies. In the beginning of academic year, there will be UKM Expo. In this event, all UKM and communities in ITS will conduct exhibition and introduction ITS students, mostly for freshman year students. In this moment there is also a recruitment of new members so that this moment can be a perfect time to join UKM and the desired communities. There are 38 UKM in ITS today.

Martial Arts	Sports	Arts & Performance
Muaythai Club	Basketball	Student Choir
Pencak Silat	Football	Photography
Shorinji Kempo	Archery Club	Dancing Club
Taekwondo Club	Badminton	Music Club
Karate Club	Tennis	Theater Club
	Billiard	ITS Click
	Chess	
	Futsal	
	Volleyball	

# Website:

https://www.its.ac.id/campus-life/student-activities/





# **Special Fields**

Siklus Club

Astronomy Club

Language & Culture

Scout Club

Robotics Club

Journalism Club

Student Regiment

Reasoning Club

MUN Club

Red Cross Club

Maritime Challenge

Technopreneurship

# **GALLERY**



ITS Student Choir



ITS Robotic Club



ITS Siklus Club



ITS Archery Club







The ITS International Student Family is a student body that is affiliated to the ITS Global Engagement Office to gather current and future ITS International students. This organization reserves the right to create and adopt its by-laws and procedures within the context of the rules and regulations of Institut Teknologi Sepuluh Nopember.







# Instagram:

@itsinternationalstudentsfamily







# RECTORATE BUILDING

Rectorate is the office of the rector, vice rectors, and deans.



# **LIBRARY**

ITS Library offers a full range of library services, discussion rooms, as well as a canteen.

https://www.its.ac.id/perpustakaan/



# GLOBAL LANGUAGE CENTRE

While studying at ITS you can also learn Indonesian language and cultures as well as other languages, such as English, French, Mandarin, Japanese, etc. GLC is open for public and has Self-Access-Room (SAR) and Conversation Classes with affordable contribution fees.



# SPORT FACILITIES

ITS cares about healthy and active lifestyle for its students. There are basketball courts, outdoor futsal courts, football stadium, tennis courts, and badminton courts. Students can use those facilities by following certain booking rules.

https://www.its.ac.id/campuslife/explore-its/sports-and-recreations/







# **BANKS**

There are several banks available in the campus, i.e. BNI, Mandiri, BRI, and BTN. Each bank provides on-campus ATMs. International students may choose to open an account at one of those banks









# STUDENTS DORMITORY

ITS Student Dormitory meant to be a personality development facility, to increase discipline and student social care. To that end, ITS Student Dormitory provides decent and conducive housing.

https://asrama.its.ac.id/dashboard



# MEDICAL CENTRE

A health care facility for ITS academic community that is also open for public. In the form of out-patient care units that carry out examination services, medical actions, medical support, and referrals.

https://www.its.ac.id/campuslife/explore-its/medical-centre-its/



# GRAHA SEPULUHNOPEMBER

Graha Sepuluh Nopember used for various purposes, such as Graduation of ITS students, seminars, music performances, alumni gatherings, and many mores. https://graha.its.ac.id/



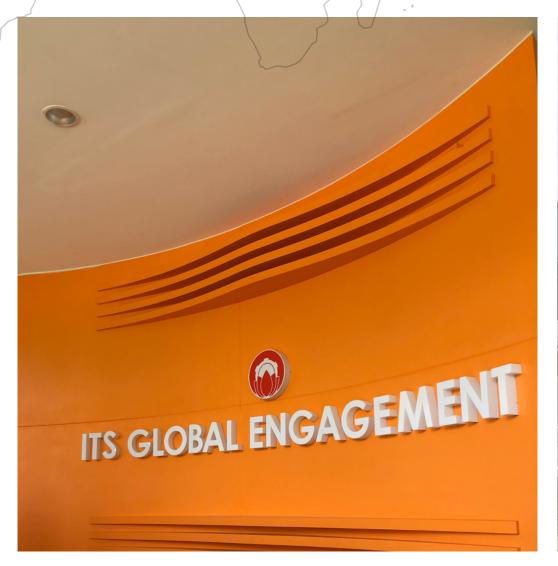
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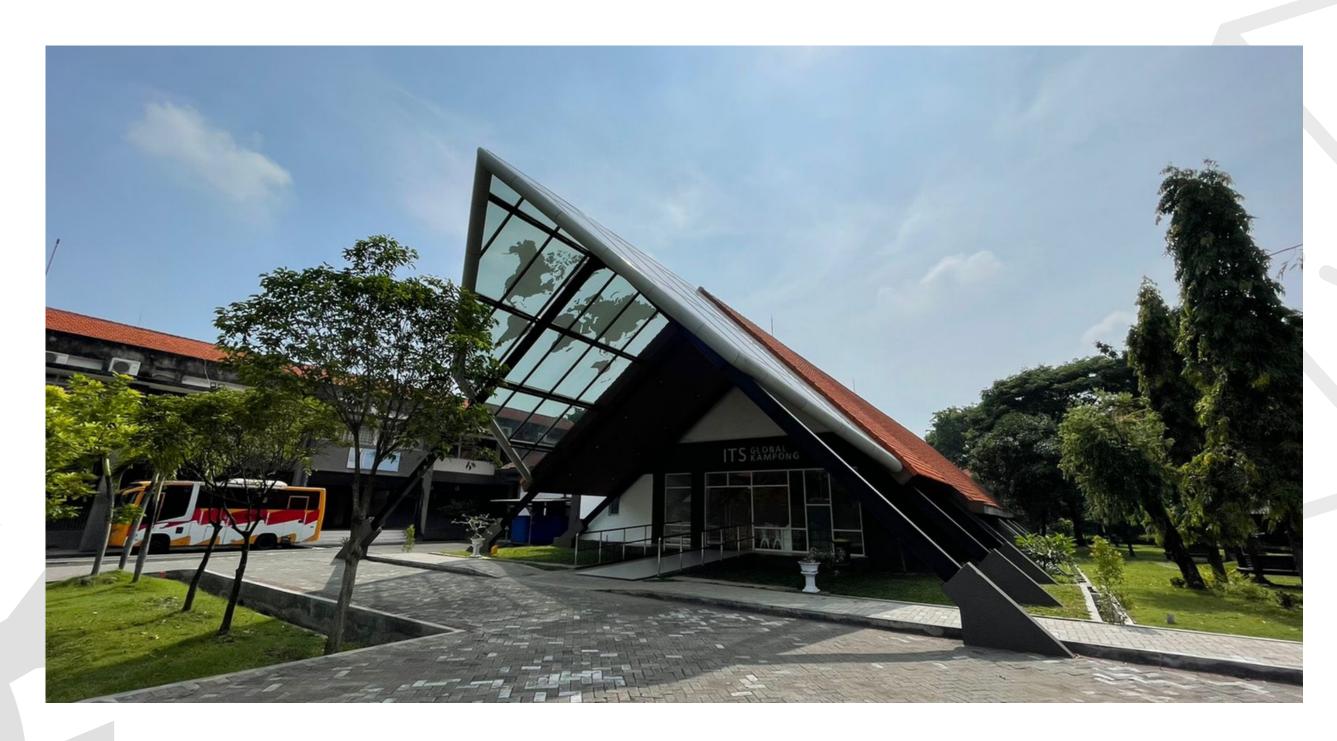


# • ITS GLOBAL ENGAGEMENT OFFICE

ITS Global Engagement Office was officially opened in 2021 and is being a landmark of internationalization commitment in ITS. International students are very welcome to visit the office and meet with ITS GE staff. It is located at the Global Kampong building next to the east of the rectorate building. https://www.its.ac.id/international/













# NATIONAL RESEARCH CENTRE

- ITS ROBOTIC
- CENTRE

ITS through the Directorate of Research and Community Service (DRPM) formed the Robotics Laboratory to advance robotics technology research to face challenges that may appear in the industrial revolution.

https://www.its.ac.id/research/research-facilities/its-robotics-center/





# • NATIONAL SHIP DESIGN & ENGINEERING CENTER (NASDEC)

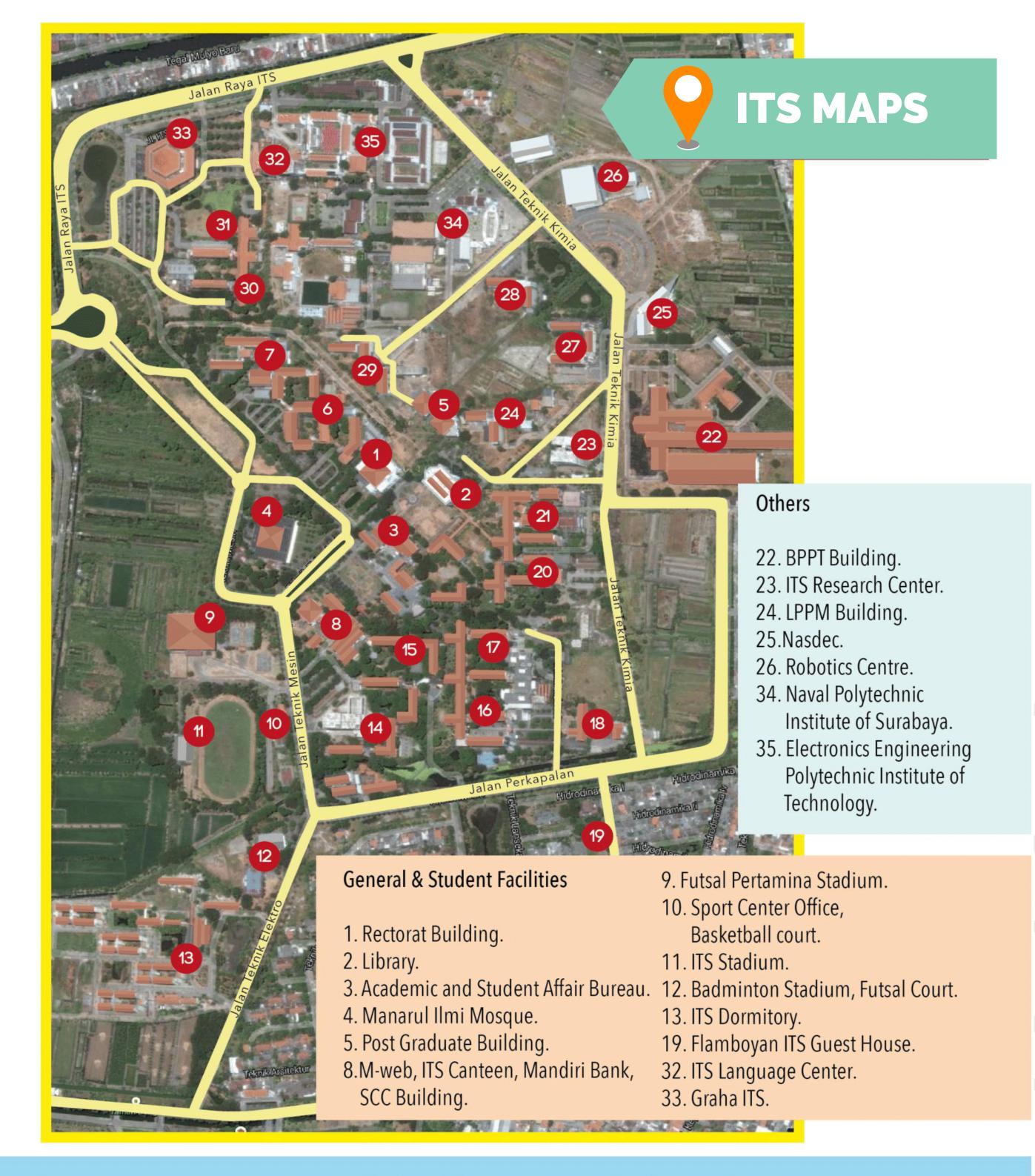
NaSDEC is established fo research and development of innovative ships building. NaSDEC has served approximately 11 years in terms of ship design, ship survey, design modification and consultant, and others. In its development, NaSDEC also serve the demand for offshore design services & renewable energy, fisheries, etc.

http://nasdec.its.ac.id/









# Departments

- 6. Civil Engineering, Architecture.
- 7. Environmental Engineering.
- 14. FMIPA Tower, Biology, Statistics, Mathematics, Physics.
- 15. Chemistry.

- 16. Mechanical Engineering, Electronical Engineering.
- 17. Physics Engineering.
- 18. Material & Metallurgy Eng.
- 20. Chemistry Engineering.
- 21. Ocean Eng., Naval Arch., Manire Eng., Marine Transportation Eng.
- 27. Informatics Engineering.
- 28. Industrial Product Design, Interior Design.
- 29. Urban & Regional Planning, Geomatics, Geophysic.
- 30. Diploma of Mechanical Eng., Electrical Eng., Chemistry Eng.
- 31. Industrial Engineering, Informatics System.

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# IMPORTANT PLACES AROUND ITS

# MARKETS AND SHOPS

There are a traditional market, supermarket, and convenience stores around ITS. The nearest traditional market near ITS is called as "Pasar Keputih" where you can find fresh vegetables, meat, chicken, fish, etc. There are also supermarket, such as Sakinah, Hypermart, and Superindo in Keputih. You can also find many convenience stores such as Alfamart and Indomart.



# SHOPPING MALLS

Surabaya has plenty of malls in every its corner. The two closest malls are Pakuwon City mall and Galaxy m,all (Kertajaya). Both only spend 10 minutes of riding motorcycle from ITS.



# PLACES OF WORSHIP

For Muslims, the closest masjid is Manarul Ilmi Mosque just right in front of ITS rectorate building.

For Christian, there are many churces around ITS with services in Indonesia. However, the closest church with English service is International Christian Assembly (ICA) at the top floor of Galaxy Mall.



# POLICE STATION

The nearest police station to campus is Sukolilo Police Sector, located at Manyar Kertoadi I/70 Sukolilo, Surabaya





JI Raya ITS

JL Dokter Ir. H. Soekarno

Raya Dharma Husada Indah

JI Karang Menjangan

11 Dharmawangsa

notilia IL

JI Raya Kertajaya Indah

Il Manyar Kertoarjo

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JI Kertajaya

Sulawesi

JI Raya Mulyosari

Sutorejo

Mulyorejo

JI Kaliwaron

Du

JI Darmahusada





# AROUND ITS

JI Arief Rahman Hakim

JI Menur Pumpungan

JI Manyar

Ngagel Jaya Selatan

Van Mind

Ngagel Jaya

JL Dokter Ir. H. Soekarno

Dr. Soetomo Hospital Gubeng Train Station Surabaya City Hall Gramedia Bookstore Haji Hospital

7. 8. 9. 10.

Giant

Superindo Mulyosari Sakinah

1. 2. 8. 4. 3. 6.

Mall Pakuwon Galaxy Mall

# LIMING ABAYA SALABAYA







# **ACCOMODATION**

During your study at ITS, you may stay at ITS dormitory or stay in a boarding house/rented house, a homestay, or an apartment. Commonly, students rent a room in the area of ITS staff housing (Perum ITS), Keputih, Gebang, Bumi Marina, and Mulyosari. The monthly rate ranges from IDR 500.000 to IDR 2.000.000 depending on the facilities provided. There are also three apartments around ITS i.e. East Coast Apartment, Cosmopolis and Puncak Kertajaya, and Dian Regency at Sukolilo Kasih Keputih. For the next information you can find at our accommodation guidebook



There are several local transportation available in Surabaya, such as Ojek online (Gojek/Grab Apps), motorcycle, car, and taxi.

# **GOJEK & GRAB**

Gojek & Grab are multi-service tech platform providing access to a number of service, from transport, payments, food delivery, and many more. You can find Gojek or Grab apps on Playstore (Android) or Appstore (IOs). For transportation service, you can order motorcycle or car ride. Motorcycle has limited distance about 25 km maximum, while car service does not have any limitation. The prices depend on the distance between your pick-up point to your destination. Make sure to choose your correct pick-up and destination points.

# **MIGO Bike**

MIGO is the first e-bike sharing app in Indonesia. Customers only need to use their handphone (HP) to unlock the e-bike and immediately enjoy the convenience of this shared transportation service. To be able to enjoy this electric bicycle service, customers will be charged a rental fee, which is relatively cheap. Website:

https://www.migo-ebike.com/about-us





# Suroboyo Bus

Suroboyo Bus or Bus Surabaya is a bus transportation service with modern facilities belonging to the Surabaya City Government which is public transportation similar to





city buses in the metropolitan area of Surabaya City. Suroboyo Bus has an application, Gobis Surabaya Bus. You can download the application on Playstore (Android) and Appstore (IOs). From the application you can see digital map. This digital map can monitor movement and find out the distance between Suroboyo Bus stops in real time.



This Suroboyo Bus costs IDR 5.000 for the general public and IDR 2.500 for students, besides paying with cash, this suroboyo bus also provides payment by exchanging plastic bottles (there are 14 locations throughout the city).

GOBIS Suroboyo Bus

# **ITS Campus Bike**

Institut Teknologi Sepuluh Nopember (ITS) has campus bikes that can be rented by students and teachers for free. You can contact staff for hospitality to get the ITS Campus Bike



# **RIDE A TRAIN**

Travelling from Surabaya to other cities in Java is also possible by train. You can check the schedule and purchase the business class and executive class tickets through the railway website at www.kereta-api.co.id or through KAI access. For economic tickets, you can purchase the tickets at the railway station and minimarket such as Indomart and Alfamart that you can easily find everywhere in Surabaya. There are two main railway stations:

- Gubeng Railway Station (9 kilometers from ITS: 25 minutes)
- Pasar Turi Station ( 8 kilometers from ITS: 32 minutes)

# **TAKE A BUS**

Surabaya main terminal that provides inner city routes and inter/cross-cities routes is called as Bungurasih Terminal. It is located at Bungurasih, Sidoarjo. It is about 20 kilometers, and you can go there from ITS by using Gojek or Grab ride.





# TAKE A FLIGHT

Travelling by air is the quickest way to visit other cities in Indonesia. If you want to travel by flight, you should go to Juanda International Airport which is located at Sidoarjo, a city nearby Surabaya. Terminal 1 (T1) is for domestic flights and Terminal 2 (T2) is for international flights. If you take flight, you have to pay a passenger service charge. For domestic flight, you need to pay IDR 101.000 and for international flight is IDR 230.000.

# NOTE:

To assist you in arranging long distances trips, you may use the services of a travel agent. There are many travel agents in Surabaya. The travel agents usually provide various alternatives, such as renting car with or without driver, arranging your flight tickets combined with train or other transportation modes, even helping you to book a hotel. Information on travel can be found at this website: <a href="http://telpon.info/travel/surabaya">http://telpon.info/travel/surabaya</a>. Otherwise, you can arrange your travel plan by doing reservation through mobile apps, such as Traveloka, Ticket.com, Booking.com, or Agoda.







As Surabaya is located in North-East Coast of East Java and has offshore landscape, the temperature and humidity of Surabaya is higher than other regions in Java. The lowest temperature occurs in August, around 22,5 Celcius and the highest temperature occurs in October around 33,4 Celcius.



Although Surabaya's weather is warm and humid, people of Surabaya are accustomed to wear modest and sleeve clothes. Dress codes of ITS students, including international students, to attend classes, to meet with lecturers, and to visit ITS Global Engagement office or other units/depts are collar and sleeve shirt/T-shirt, long trousers, or over-knee skirt/dress (for female students). You may be prohibited to attend classes or attended office/unit due to wearing improper clothes. However, there is no specific uniform to wear in ITS.









You can visit Medical Centre ITS and get medical treatment by showing your student ID card (KTM) and If you don't have student ID card, you can show your account at my its ac.id. For more serious cases, there are specialists practicing around the city. ITS is near to one of the major hospitals, it is Haji Hospital Surabaya. Other major hospitals are Siloam Hospital, Dr. Soetomo Hospital, Graha Amerta Hospital, International Hospital, and Husada Utama Hospital. The hospital consultations costs or the doctor's surgery costs depend on the case and level of illness. Please check your health insurance coverage to choose the suitable hospital in the recommended list. To ensure your welfare and considering the cost of health care in Surabaya, it is important that you are properly insured during the duration of your study. If you have health insurance in your home country, please check whether it covers your stay in Indonesian.

For scholarship student under program Kemitraan Negara Berkembang (KNB) will have insurance which will be paid directly by ITS Global Engagement Office from the scholarship scheme.

# NOTE:

Start from 1 April 2022, the registration fee is Rp 15.000,00







# **OFFICE HOURS**

Generally, government offices are open from 8am to 4pm on Monday to Friday. Please contact te office to get further information.





IDR 100.00 (seventy five thousand rupiah)





IDR 75.000 (seventy five thousand rupiah)

IDR 50.000 (seventy five thousand rupiah)





IDR 20.000 (twenty thousand rupiah)

IDR 10.000 (ten thousand)





IDR 5.000 (seventy five thousand rupiah)

IDR 1000 (one thousand)





IDR 2.000 (seventy five thousand rupiah)













OLD





























- Ten Digits Money Changer
  - Pakuwon City Mall A1.09A, Jl. Raya Laguna KJW Putih Tambak No.2
- BILANGAN (Authorized Money Changer)
  - Ruko 21 Klampis Blok E No. 7, Jl. Arief Rachman Hakim No.51
- Lanina Valas
  - Jl. Dharmahusada No.201
- Dolarasia Money Changer
  - Jl. Dharmahusada No.181

As of 1 november, 2021, the purchase price of USD is IDR 14.207 and selling price of USD is IDR 14.309. For more information about exchange rate of other currencies against Indonesia, please access the following website: https://www.bni.co.id/id-id/beranda/informasivalas.





# DOS & DON'TS

# **DOS**

- 1. Follow ITS academic regulations
- 2. Adhere to the dress code campus
- 3. Say "Hi" or smile when you meet people you know
- 4. Tipping is not common in Indonesia. However, you can still give some proper tips in some cases, such as for tourist guide, taxi driver, Gojek/Grab driver.

# **DON'Ts**

- 1. Carry and drink alcoholic beverages, use or engage in narcotics or drug network
- 2. Smoking at campus area
- 3. Getting drunk and causing chaotic situation at campus area
- 4.In Indonesia, it will be considered more polite not to call someone directly by name unless they are in the same age or younger than you. You can use these specifics terms before mentioning their name: Bapak/Pak for Mr., Ibu (Bu) for Mrs, Mas for young men, and Mbak for young women.
- 5. Bring your girlfriend or boyfriend to your home stay/dorm/room
- 6. Showing some PDA (Public Display Affection) such as hugging, kissing, or making out
- 7. Putting up your feet on tables or chairs, especially when there are older people around you
- 8. Having motorcycle while you don't haveIndonesian driving lincense









# **Greeting** (Salam)

- Good morning (Selamat pagi)
- Good afternoon (Selamat siang)
- Good evening (Selamat sore)
- Good night (*Selamat tidur*)
- Good bye (*Selamat tinggal*)
- See you later (Sampai jumpa lagi)
- How are you? (*Apa kabar*?)
- Excuse me (*Permisi*)

# **Useful Expressions** (*Ungkapan yang berguna*)

- I'm sorry (*Mohon maaf*)
- Thank you (Terima kasih)
- Can you help me? (Bisakah anda membantu saya?)
- What time is it? (Jam berapa ini?)
- How many? (Berapa jumlahnya?)
- How much? (Berapa harganya?)
- Where is the...? (Dimanakah ... berada?)
- I like it/I love it (Saya menyukainya)
- I don't like it/ I hate it (Saya tidak menyukainya/membencinya)
- I understand (Saya mengerti)
- I don't understand (Saya tidak mengerti)

# Introduction (Perkenalan diri)

# Asking (Bertanya)

- What is your name?
   (Siapa nama anda?) (Formal)
   (Nama anda siapa?) (Informal)
- 2. Where do you come from? (Darimana anda berasal?) (Formal) (Asalnya darimana?) (Informal)
- 3. Where do you stay now? (Sekarang dimana anda tinggal?) (Formal) (Tinggal dimana sekarang?) (Informal)

# Response (Menjawab)

- 1. (Greeting), my name is David (Salam, nama saya David) (Formal) (Hai, namaku David) (Informal)
- 2. I come from England
  (Saya berasal dari Inggris) (Formal)
  (Asalku dari Inggris) (Informal)
- 3. Now I stay at Perumdos Blok H-1 (Saat ini saya tinggal di Perumdos blok H-1) (Formal) (Sekarang saya tinggal di Perumdos blok H-1) (Informal)

# Daily Conversation (Percakapan sehari-hari)

# Asking (Bertanya)

- How are you today?
   (Bagaimana kabarmu hari ini?) (Formal)
   (Gimana kabarnya?) (Informal)
- What are you doing?
   (Apa yang sedang anda lakukan?) (Formal)
   (Lagi ngapain?) (Informal)
- 3. I'm leaving now. See you! (Saya pergi dulu. Sampai jumpa!) (Formal) (Pergi dulu ya. Dah!) (Informal)

# Response (Menjawab)

- I'm fine, thank you. And you?
   (Kabar saya baik, terima kasih.
   Bagaimana dengan anda?) (Formal)
   (Baik, terima kasih. Kamu?) (Informal)
- I'm studying
   (Saya sedang belajar) (Formal)
   (Lagi belajar) (Informal)
- 3. See you again
  (Sampai ketemu lagi) (Formal)
  (Dah dah) (Informal)
  Bye
  (Selamat tinggal) (Formal)
  (Dah dah) (Informal)





# **INTERNATIONAL STUDENT ACTIVITIES**







