



MAPÚA

STUDENT EXCHANGE PROGRAM

INFORMATION SHEET FOR INBOUND STUDENTS

A.Y. 2019-2020

Third – Fourth Quarter (February - July 2020)

CONTACT INFORMATION

University Name	Mapúa University (MU)
Website	www.mapua.edu.ph
Office	Office of International Career and Exchange Programs
Address	658 Calle Muralla, Intramuros, Manila 1002 Philippines
Contact Number	Tel. No. +63 (02) 247-5011 ext. 51213, 51214 Fax. No. +63 (02) 524-5570
Office Email Address	international.programs@mapua.edu.ph
Point Persons	<p>Ms. Rosette Eira E. Camus Director, International Career and Exchange Programs reecamus@mapua.edu.ph</p> <p>Ms. Sheina B. Salvador Coordinator, International Students (Inbound and Outbound) sbsalvador@mapua.edu.ph</p> <p>Ms. Marjorie Orantes Assistant, International Students (Inbound and Outbound) maorantes@mapua.edu.ph</p>



ACADEMIC CALENDAR

Quarter	Period
First	August to October
Second	November to January
Third	February to April
Fourth	May to July



CALENDAR FOR ACADEMIC YEAR 2019-2020

Third Quarter	
Registration	February 4-7, 2020
Classes start	February 10, 2020
Midterm	March 16-21, 2020
Finals	April 27-May 2, 2020
Classes end	May 2, 2020
Fourth Quarter	
Registration	May 12-15, 2020
Classes start	May 18, 2020
Midterm	June 22-27, 2020
Finals	July 27-August 1, 2020
Classes end	August 1, 2020

ADMISSION

Number of exchange student can be admitted in Mapua	Depends on the agreement with the Partner University
Number of quarter can be enrolled	One or two quarters
Number of units can be enrolled	Maximum of 18 units per quarter
Nomination deadline	December 2, 2019
Requirements	<ul style="list-style-type: none"> • Accomplished application form • Passport (bio page) • Certificate of enrolment issued by the Home University • Academic transcript issued by the Home University • TOEIC/ TOEFL/IELTS certification. Exception for Native English speaker.
Selection	Mapúa will notify the Home University thru its International Affairs Office on the accepted applicants by sending the admission certificate
Pre-departure from Home University	Home University thru its International Affairs Office shall forward the following to Mapúa: <ul style="list-style-type: none"> • Confirmed flight ticket of the student • Medical certificate
Medical Insurance	<ul style="list-style-type: none"> • Insurance shall be purchased in the Philippines. The student will be assisted by the Mapua Office of International Career and Exchange Programs to purchase.
Other information	<ul style="list-style-type: none"> • Courses are taught in English • Mapua will send a copy of program curriculum to student's home university upon receiving the nomination. Course offering will be forwarded to student's home university 1 month before the start of classes.

PROGRAM

<p>Intramuros Campus (Main Campus) 658 Muralla St, Intramusros, Manila 1002</p>	<p>AB Psychology, BA Digital Film, Bachelor of Multimedia Arts, BA Advertising Design, BA Broadcast Media, BA Digital Journalism, BS Architecture, BS Biological Engineering, BS Chemical Engineering, BS Chemistry, BS Civil Engineering, BS Computer Engineering, BS Construction Engineering & Management, BS Education Technology, BS Electrical Engineering, BS Electronics Engineering, BS Environmental & Sanitary Engineering, BS Geological Science & Engineering, BS Geology, BS Industrial Design, BS Industrial Engineering, BS Interior Design, BS Management Science & Engineering, BS Manufacturing Engineering, BS Materials Science & Engineering, BS Mechanical Engineering, BS Physics, BPE in Sports and Wellness Management, BS Psychology, BS Service Engineering Management and BS Technical Communication</p>
<p>Makati Campus 333 Sen. Gil J. Puyat Ave, Makati 1200</p>	<p>BS Accountancy, BS Business Administration, BS Computer Science, BS Entertainment and Multimedia Computing, BS Entrepreneurship, BS Hotel & Restaurant Management, BS Information Systems and BS Information Technology</p>



ACTIVITIES FOR EXCHANGE STUDENTS

- Welcome Program
- Organization Immersion
- Cultural Immersion
- International Students' Fair
- Cultural trip
- Student Buddy Program

BUREAU OF IMMIGRATION DOCUMENTS AND ESTIMATED FEES

Special Study Permit (SSP)	<p>Requirements</p> <ul style="list-style-type: none"> • application form • 2 pcs. 2x2 inches photo (white background) • Passport • Fee of USD120 (every 3months)
ACR Card / Alien Card	<p>Requirements</p> <ul style="list-style-type: none"> • passport • Fee of USD65 (one time application)
Visa Extension	<p>Requirements</p> <ul style="list-style-type: none"> • application form • 1 pc. 2x2 inches photo (white background) • passport • Fee of USD60/month

Note: Special Study Permit, ACR Card and extension of tourist visa are all mandated to foreign students stays in the Philippines to study for less than a year.



LIVING EXPENSES (ESTIMATED COST PER MONTH)

Off-campus accommodation	USD160 – USD180
Meal	USD200
Personal internet	USD50

OTHER EXPENSES

Medical Insurance	USD18/month Shall be purchased in the Philippines.
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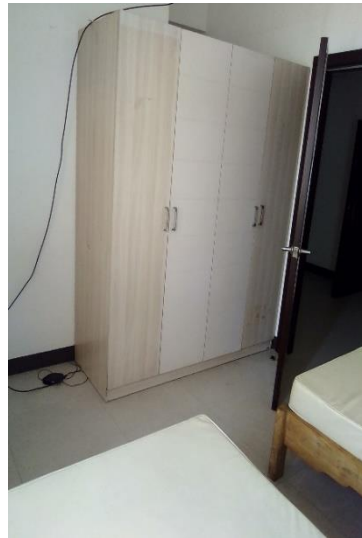
ACCOMMODATION (Off-Campus)

For Intramuros Campus

Zen Towers (Condominium type)

- Address: 1111 Natividad A. Lopez St., cor. San Marcelino St., Ermita Manila
- Tel. No.: +63 (02)526-4855
- Website: www.zentowers.com.ph
- Rate: USD680 – USD900/month (good for 4-6 persons) excluding of electric and water expenses

- Nearby to shopping mall, banks/remittance centers, drug stores, laundry shops, hospital, convenience stores
- Bedsheets, blanket and pillows are included
- Cooking is allowed and kitchen appliances are provided (including refrigerator, induction cooker, and microwave oven)
- Wifi is available at the lobby area
- Free use of swimming pool. Gym has rental fee
- Walking distance to Mapua campus



ACCOMMODATION (Off-Campus)

For Intramuros Campus

Herald Building (Dormitory type)

- Address: 61 Muralla St., Intramuros, Manila
- Tel. No.: +63 (02) 310-3103
- Rate: USD150/ month per person including of electricity and water expenses

- Within the Intramuros area
- Nearby to convenience stores, restaurants, walking distance to the shopping mall
- Bedsheets, blanket and pillows are NOT included
- Cooking is NOT allowed inside the room. Restaurants are just nearby the accommodation.
- Common bathroom and toilet
- Common study area with wifi



ACCOMMODATION (Off-Campus)

For Intramuros Campus

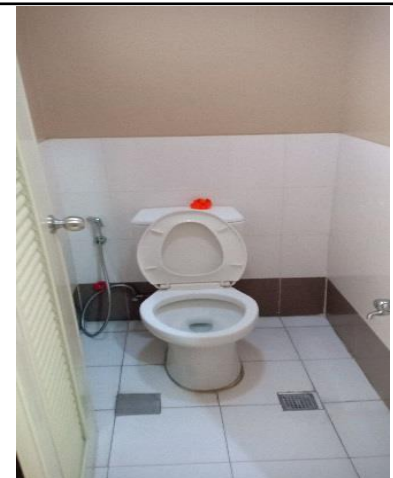
University Pad (Dormitory type)

Address: 912 P. Ocampo St., Malate, Metro Manila

Tel. No.: +63 02 405-01-04; +63 02405-01-04

Rate: USD200/ month per person including of water expenses but excluding of electricity expenses

- Nearby to convenience stores, banks/remittance centers, drug stores, laundry shops, hospital, shopping mall, etc.
- Bedsheets, blanket and pillows are NOT included. Malls are accessible to buy the items.
- Cooking is NOT allowed inside the room. Restaurants are just nearby the dormitory.
- 20-minute travel time to Mapua Campus via SUV/jepney
- Free use of swimming pool and gymnasium.
- Wi-Fi is available per room.



ACCOMMODATION (Off-Campus)

For Makati Campus

Lub D Philippines Makati (Dormitory type)

Address: 7833 Makati Avenue, Brgy. Poblacion,
Makati City

Rate: USD13/night per person

- Built-In Double Deck Bed
- Shared Bathroom
- Luggage Storage (bring your own padlock)
- Private Large Locker
- Wi-Fi
- Rooftop Restaurant & Bar
- Grab and Go CAFÉ at the lobby
- Laundry vending machine in shared bathroom (with minimal charge)
- Cooking is NOT allowed inside the room. Other restaurants are just nearby the dormitory.
- 10 to 20-minute travel to Mapaua Makati campus



LOGISTICS

Airport pick-up	Staff from Mapúa will pick-up the student at the airport and will be accompanied to the dormitory.
Activities prior to classes	<ul style="list-style-type: none"> • Orientation • Meet and greet with student buddy • Registration / enrolment • Processing of school ID • Campus tour • Proper endorsement to respective school/department
Special Study Permit (SSP) & Alien Card Application	Student will be assisted by Mapúa Staff during the completion of requirements and application
Visa Extension	Student will be assisted by Mapúa Staff during the completion of requirements and application
Insurance	Student will be assisted by the Mapua Office of International Career and Exchange Programs to purchase the insurance.
Monitoring	Mapúa staff shall monitor the status of the student all throughout his/her stay in the University
Before Exit	<p>Student is required to;</p> <ul style="list-style-type: none"> • Complete the school clearance at Mapúa for the processing of his/her Academic Transcript • Accomplish student exchange (inbound) evaluation form
Issuance of Academic Transcript	Mapúa shall send the original academic transcript directly to the International Affairs Office of the student's Home University approximately fifteen (15) days after the program.