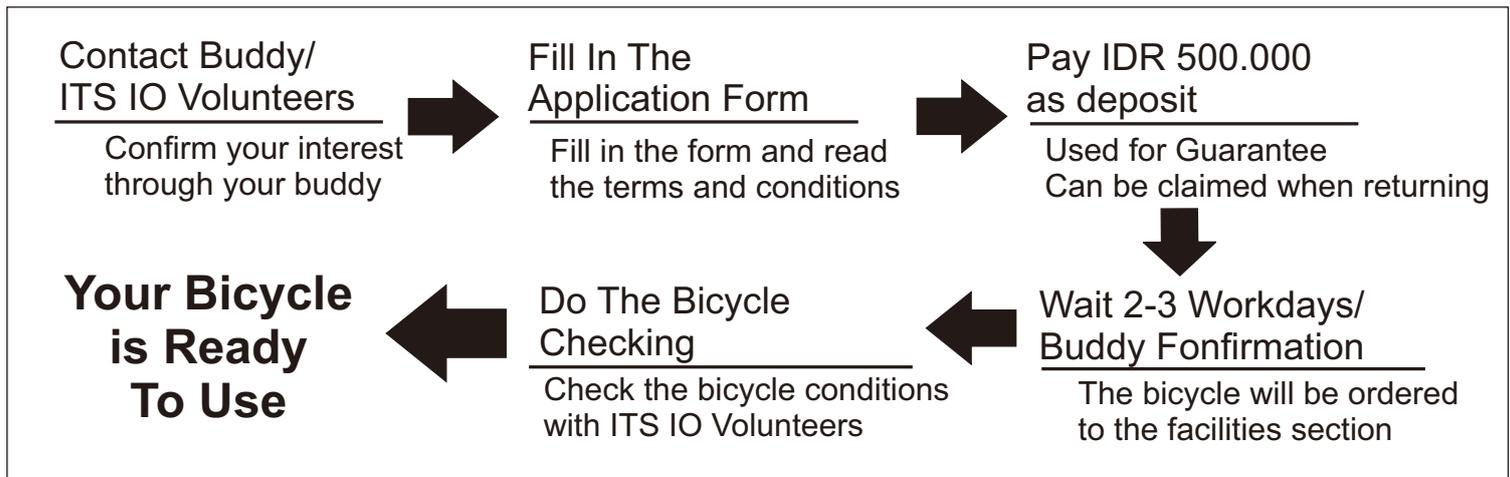


BICYCLE BORROWING FORM

Organized by ITS International Office

The Procedures To Borrow a Bicycle



Terms and Condition

1. The condition of the bicycle will be checked by ITS IO volunteers with the borrower. The volunteer will fill in the check list form of the bicycle's condition. The check list form will show the number of the bike and the original condition of the bicycle.
2. The deposit with an amount of IDR 500.000,- paid is used as a guarantee for borrowing the bicycle. By paying a deposit a receipt will be released and given to you. The receipt will be used to claim the deposit after returning the bicycle.
3. Each damage that occurs to the bicycle when the bicycle is returned will be deducted according to the details in the second page.
4. A broken bicycle cannot be changed to another bicycle. The borrower is responsible to fix the bicycle if any damage occurred.
5. If the bicycle is lost, you must pay an amount of IDR 1.700.000,- or submit a bicycle with the same type (City Bike United Class-X C1.0,26").
6. If you plan to leave the country without returning the bicycle, ITS IO will hold your Exit Permit Only (EPO) document.

Terms and Condition Agreement

I, the undersigned:

Name : _____
Faculty/Department : _____
NRP (if any) : _____
Bicycle Number : _____
Duration of Borrowing : _____

declare that I have read and understood the rules of borrowing a bicycle from ITS IO for International Students. I am aware of my rights and responsibilities as the borrower of the bicycle. I am willing to receive any penalty in accordance to the rules if I happen to violate any rule.

Date of Borrowing, _____

Date of Returning, _____

Acknowledged By, _____
