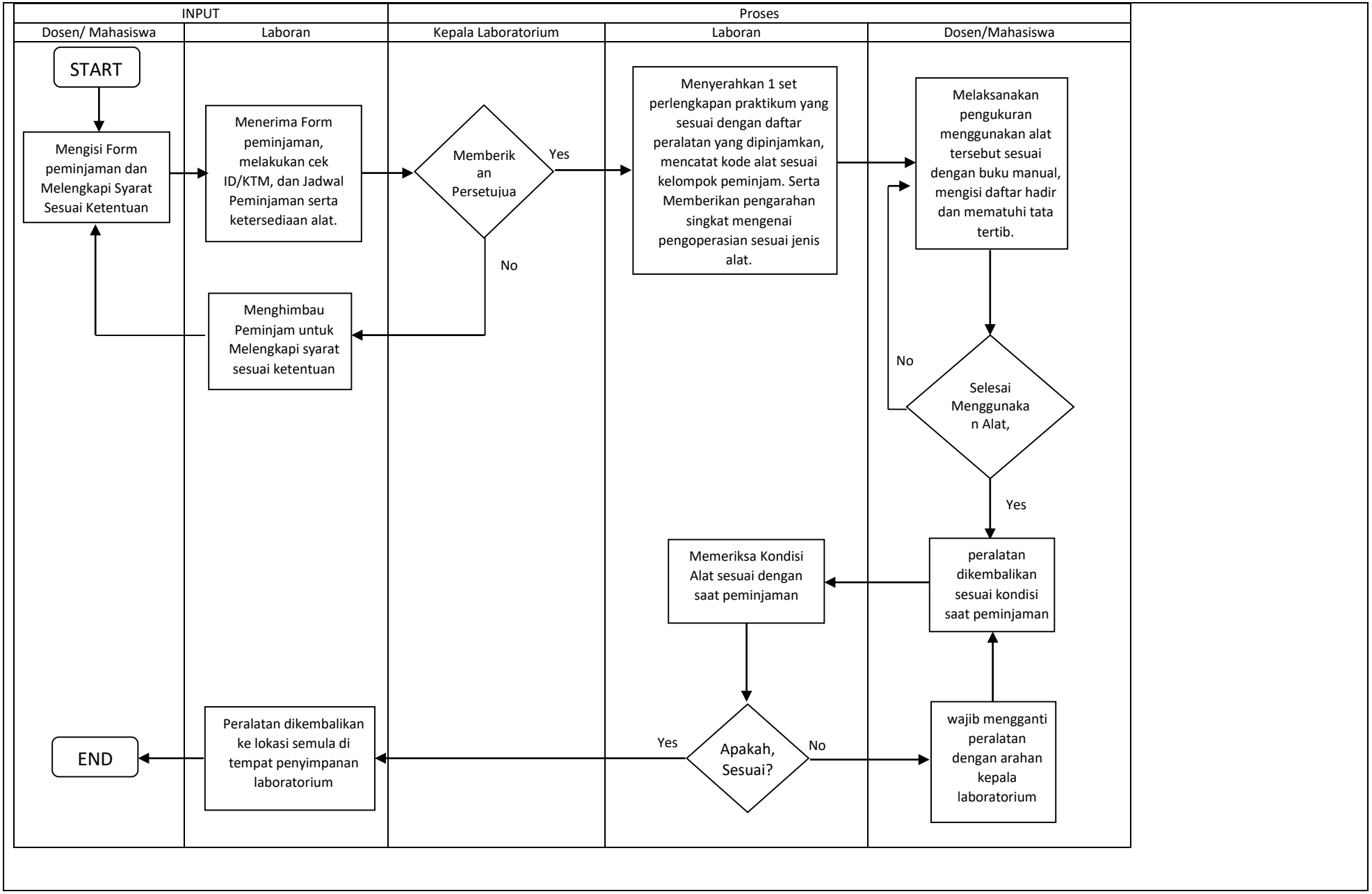FLOWCHART SOP PEMINJAMAN ALAT LABORATORIUM