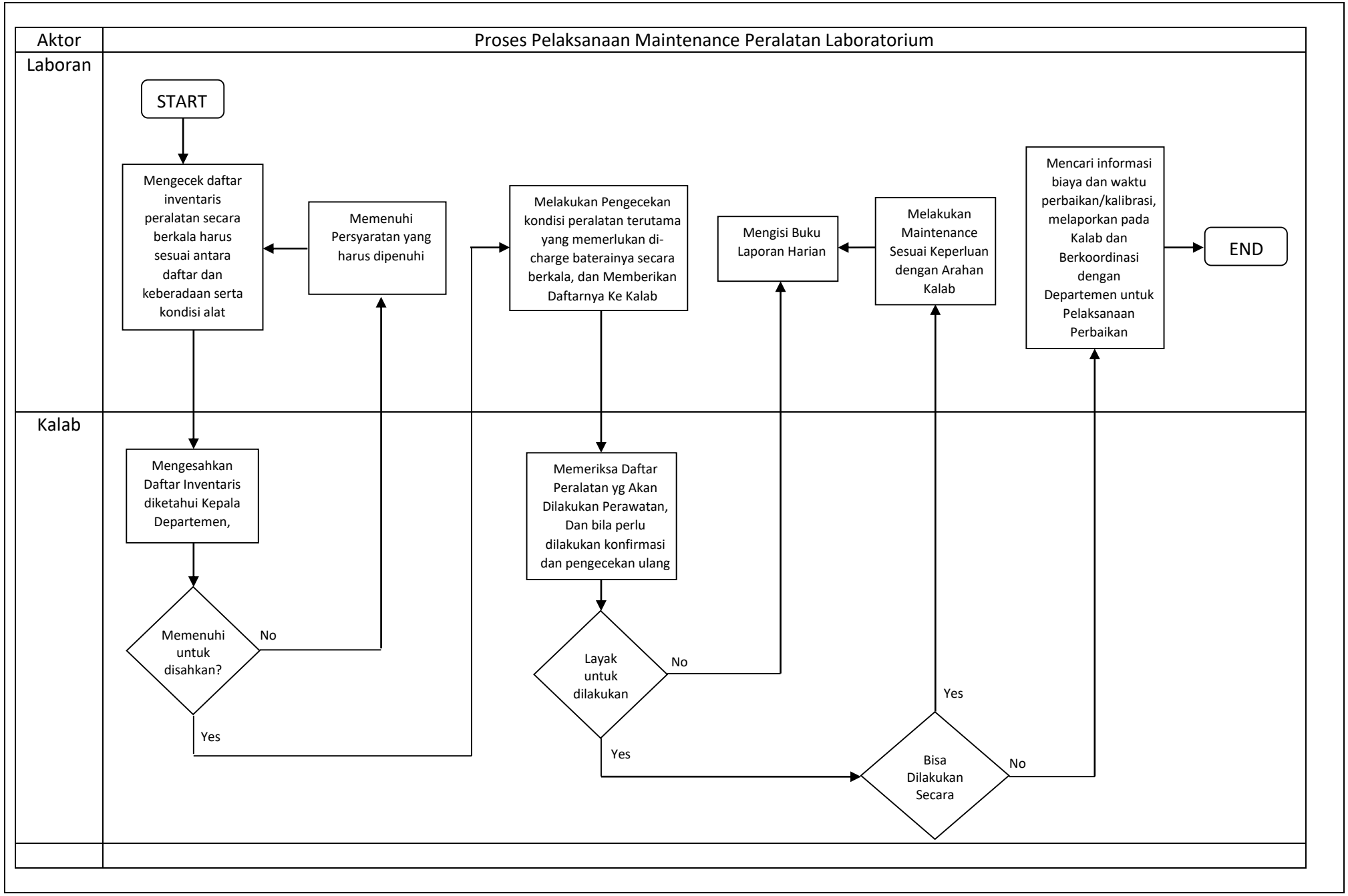FLOWCHART SOP MAINTENANCE PERALATAN LABORATORIUM