

Re-D Fund Cohort 2

Frequently Asked Questions (FAQ)

For applicants | Application deadline: 5 June 2026

This FAQ is based on the Re-D Fund Cohort 2 Applicant Pack. If your question is not answered here, contact us at ddi@tifafoundation.id cc alfiana@tifafoundation.id (project) mario@tifafoundation.id (grants) or malysha@tifafoundation.id (budget/finance).

About the Re-D Fund

Q: What is the Re-D Fund?

The Re-D Fund (Reimagining Futures for Digital Democracy) is a grant mechanism under the Digital Democracy Initiative (DDI), managed by Tifa Foundation. It provides financial support to civil society organisations, collectives, and networks working to strengthen digital democracy, expand civic space, and build organisational resilience across East and Southeast Asia.

Q: What is Cohort 2?

Cohort 2 is the second round of Re-D Fund grants. In Cohort 1, we received 105 applications from 150 organisations and selected 60 grantees across Myanmar, Thailand, Cambodia, Malaysia, the Philippines, and Indonesia. Cohort 2 continues this work while expanding reach to communities and geographies that remain underserved.

Q: Who manages the Re-D Fund?

The Re-D Fund is managed by Tifa Foundation under the Digital Democracy Initiative (DDI).

Q: Can organisations that received a grant in Cohort 1 apply again?

No — organisations that received a Cohort 1 grant are not eligible to apply for Cohort 2.

Eligibility

Q: Who is eligible to apply?

You are eligible if your organisation is a non-profit civil society group, collective, community, or network representing women, youth, informal groups, grassroots groups, or gender minorities that utilises digital technologies to protect civic space. You must be operating in a closed, repressed, or obstructed East or Southeast Asian country as designated by the CIVICUS Monitor. Prioritized countries/regions are:

- Cambodia
- Indonesia
- Laos
- Malaysia
- Myanmar
- Philippines
- Thailand
- Timor-Leste
- Vietnam
- Regional (working across multiple countries)

Q: Can informal or unregistered organisations apply?

Yes. Unregistered organisations can apply as a single applicant with a fiscal sponsor — a registered organisation that will sign the agreement with Tifa Foundation and manage funds on your behalf. You may identify a fiscal sponsor before applying or after being shortlisted.

Q: Can individuals apply?

No. Individuals applying in a personal capacity are not eligible. You must apply as or through an organisation, collective, or network.

Q: Can government agencies or political parties apply?

No. Government entities, political parties, and commercial for-profit organisations are not eligible.

Q: Our organisation is less than 3 years old. Can we still apply?

Yes, if you have been informally active with community vouching. You do not need a formal 3-year track record; demonstrated informal activity supported by community endorsement is accepted.

Q: Can an organisation from outside the priority countries apply?

The fund prioritises organisations operating in Cambodia, Indonesia, Laos, Malaysia, Myanmar, the Philippines, Thailand, Timor-Leste, and Vietnam. Regional applications working across multiple countries in the region are also welcome. If you are from another East/Southeast Asian country not mentioned above but can clearly demonstrate the relevance of your work to this grant's objectives, we encourage you to apply. If you are unsure, contact us before applying.

Q: Can we apply if we are on the EU Sanctions List?

No. Organisations listed on the EU Sanctions List are not eligible. You can check the list at: data.europa.eu/apps/eusanctionstracker

Application Types

Q: What is the difference between a single and a joint application?

A single application is submitted by one organisation implementing the project independently (maximum USD 5,000). A joint application is submitted by two or more organisations implementing the project together (maximum USD 10,000), with one acting as the lead applicant.

Q: Does the lead applicant in a joint application need to be registered?

Yes. The lead applicant must be a legally registered organisation. They will sign the MoU with Tifa Foundation, receive all funds, and be primarily accountable for project delivery and financial reporting.

Q: Do co-applicants in a joint application need to be registered?

No. Only the lead applicant must be registered. Co-applicants can be unregistered groups, collectives, and informal organisations.

Q: Can our parent organisation and a regional chapter apply together as a joint applicant?

No. Joint applications between a parent organisation and its subsidiary or branch are not permitted. This would be treated as a single application. If you are unsure whether your organisation qualifies as a separate legal entity, contact us before applying.

Q: How many co-applicants can a joint application have?

There is no stated maximum — two or more organisations can apply together. All implementing partners must be listed in the application.

Q: What is a fiscal sponsor, and do I need one?

A fiscal sponsor is a registered organisation that receives and manages grant funds on behalf of an unregistered organisation. You only need a fiscal sponsor if your organisation is not legally registered and you are applying as a single applicant. The fiscal sponsor will sign the agreement with Tifa Foundation and be responsible for financial reporting and compliance.

Q: We don't have a fiscal sponsor yet. Can we still apply?

Yes. You may identify a fiscal sponsor after your proposal has been shortlisted. However, please indicate in your application that you are seeking a fiscal sponsor so we can factor this into the review process.

Thematic Focus

Q: What are the five thematic areas?

The five thematic areas are:

- Advancing reforms for civic freedoms
- Enhancing civic participation of marginalised groups
- Strengthening civic influence
- Fostering holistic resilience
- Expanding civil society resources

Q: Does our project have to focus on digital issues?

Your project must demonstrate relevance to digital democracy or civic space strengthening. This does not mean it must be exclusively technical — projects addressing digital safety, digital rights, online civic participation, or the use of digital tools for advocacy all qualify.

Grant Amount and Funding

Q: How much funding can we apply for?

Single applications can request up to USD 5,000. Joint applications can request up to USD 10,000. You do not need to request the maximum amount — request only what is necessary and justified for your project.

Q: How long is the implementation period?

Up to 3 months, from 22 July to 23 October 2026.

Q: What costs are not covered by the grant?

The Re-D Fund will not cover:

- Costs not relevant to programme objective implementation — including personal expenses or items not justified as necessary
- Any costs prohibited under EU sanctions compliance requirements

Q: Are there limits on how much we can spend on personnel?

Yes. Personnel and Office Costs combined must not exceed 25% of the total budget. Direct programme costs should ideally account for more than 90% of the budget.

Q: When will we receive the funds?

Funds will be disbursed after the MoU is signed. The exact disbursement schedule will be confirmed once your grant is approved.

Q: How will the funds be transferred?

Funds are transferred via international wire transfer in USD to your organisation's bank account. Your bank account must be registered in your organisation's legal name and have a valid SWIFT/BIC code.

Budget and Finance

Q: Does the budget need to be in USD?

Yes. All budget amounts must be in USD using the official Excel template provided.

Q: What is Level of Effort (LoE), and how do I calculate it?

LoE represents the percentage of time a staff member dedicates to your project per month. Formula: Unit salary × Project duration × % LoE. For example, a coordinator working 16 out of 20 days per month at USD 350/month for 3 months: 1 × 3 months × 80% × USD 350 = USD 840. Use LoE for core staff only — not for facilitators or trainers, who should be budgeted per session or day.

Q: Are there maximum rates for specific cost items?

Yes. Key maximum rates are:

- Speaker honorarium: USD 110/day
- Technical consultant: USD 195/day
- Notetaker: USD 65/day
- FGD participant: USD 19/session
- Per diem: USD 57/day
- Local transport (domestic): USD 19/day
- Local transport (international): USD 30/trip
- Accommodation (domestic): USD 52/night

Q: Can we include lump sum items in our budget?

No. All budget items must be broken down into unit costs (Quantity × Frequency × Unit Cost = Total Cost). Lump sum entries without a breakdown are not accepted.

Q: What if costs in our country exceed the maximum rates?

If local market rates exceed the stated maximums, you must provide at least two quotations or an official price reference as justification.

Q: Every budget line must link to a project activity — what does that mean?

Each cost in your budget must correspond to a specific activity in your project framework (e.g., Activity 1.1, 1.2). Budget items that cannot be linked to a specific activity will not be accepted.

Required Documents

Q: What documents do I need to submit?

You will need:

- Completed application form
- Project matrix — template provided
- Project budget — template provided (Excel, in USD)
- Legal registration document(s)
- Organisational profile or brief CV
- Organisational chart (for single applicants, fiscal sponsors, and lead organisations in joint applications)
- Financial Standard Operating Procedures or equivalent
- Bank account identification document
- Reference letter from fiscal sponsor — if applicable
- Conflict of Interest-Free Declaration Form — template provided

Q: Our documents are not in English. Is that acceptable?

Documents must be in English or accompanied by a certified translation.

Q: We are an Indonesian organisation. What registration documents do we need?

Provide one of the following: Akta Notaris + SK Kemenkumham (for Yayasan/Perkumpulan), SK Kemendagri (for Ormas), or an equivalent official registration document.

Q: What if I am unsure whether my documents meet the requirements?

Contact the grants team at mario@tifafoundation.id before submitting. Do not wait until after submission.

Bank Account

Q: What type of bank account do I need?

Your account must be registered in your organisation's legal name (not an individual), capable of receiving international wire transfers in USD, and have a valid SWIFT/BIC code. It must be an active account in good standing.

Q: Can we use a personal bank account?

No. Personal bank accounts are not accepted. The account must be registered in the legal name of your organisation.

Q: Can Indonesian organisations use a BPR (Bank Perkreditan Rakyat)?

No. Regional development banks (BPR) in Indonesia are generally not eligible as they cannot receive international wire transfers.

Q: Can we use a mobile wallet or e-wallet?

No. Mobile wallet and e-wallet accounts are not accepted.

Q: What is a SWIFT code and how do I find it?

A SWIFT/BIC code is an international bank identifier used to route wire transfers to the correct bank. You can find yours by contacting your bank directly, checking your bank statement, or looking it up on your bank's website. Always confirm directly with your bank — incorrect SWIFT codes may cause failed or delayed disbursements.

Q: Can we change our bank account after signing the MoU?

If your bank account changes after signing the MoU, you must notify Tifa Foundation immediately and provide updated bank documentation. Funds can only be transferred to the account declared in your agreement.

Application Process and Deadlines

Q: What is the application deadline?

5 June 2026.

Q: How do I submit my application?

Fill in the online application form, then upload all required documents to the shared folder you will receive after submitting the form. Make sure all documents are uploaded before the deadline.

Q: When will I hear back after submitting?

Funding decisions will be communicated within 3–5 weeks after the application deadline. Only shortlisted applicants will be contacted for follow-up.

Q: Can I submit my application in a language other than English?

The application form should be completed in English. If this is a barrier for your organisation, please contact us at mario@tifafoundation.id to discuss options.

Q: Can I edit my application after submitting?

Please review your application carefully before submitting. If you need to make changes after submission, contact us as soon as possible at helpdesk@tifafoundation.id.

Safety and Confidentiality

Q: Is our application information kept confidential?

Yes. All information shared during the application process is handled with full confidentiality. This includes information about the risks your organisation faces.

Q: We face significant security risks. Is it safe for us to apply?

We take the safety of applicants seriously. The Re-D Fund has several safeguards in place, including secure communication channels, confidentiality protections, and the option to use fiscal sponsors for non-legally registered organisations. If you have specific concerns, contact us before applying to discuss how we can support your safety.

Q: Do grantees need to publicly disclose that they received this grant?

Disclosure requirements will be discussed with grantees individually as part of the MoU process, taking into account your specific safety context.

Reporting

Q: What reporting is required after receiving the grant?

Grantees must submit one final report at the end of the project period. This includes a narrative report (covering activities, achievements, challenges, lessons learned, and any changes in risk or context) and a financial report (detailing use of funds against the approved budget).

Aside from this, Tifa Foundation may conduct monitoring during project implementation. This may include progress check-ins, verification of activities, or other supports to ensure that implementation is on track, risks are managed, and grantees receive appropriate guidance where needed.

Q: Is a no-cost extension request possible?

No, grantees are not allowed a no-cost extension and must finish the project implementation and reporting within the agreed timeline. All final reports must be received by Tifa Foundation at the latest by 6 November 2026.

Still have questions?

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Grants & eligibility: mario@tifafoundation.id ; ddi@tifafoundation.id

Budget & finance: malysha@tifafoundation.id ; ddi@tifafoundation.id

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