



KEMENTERIAN PENDIDIKAN, KEBUDAYAAN,  
RISET, DAN TEKNOLOGI  
INSTITUT TEKNOLOGI SEPULUH NOPEMBER

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## **ANNOUNCEMENT**

Number: 6/IT2.I/B/PP.00.01.03/III/2024

The re-registration of prospective new students of Institut Teknologi Sepuluh Nopember (ITS) International Undergraduate Program (IUP) Year 2024/2025 admitted through IUP Selection Batch 1 2024 will be conducted **online**. All prospective new students must fill in the data and upload the necessary documents as truthfully as possible.

The procedure of re-registration is as follows:

No.	Procedure	Schedule
1.	Payment of Initial Institution Development Fee (previously named Institutional Development Fund) at the designated bank, before filling in data in <a href="https://sipmaba.its.ac.id">https://sipmaba.its.ac.id</a> . (Point B)	March 4 – 7, 2024 (2:00 pm)
2.	Register online by filling out biodata and uploading required documents through <a href="https://sipmaba.its.ac.id">https://sipmaba.its.ac.id</a> after making the payment of Initial Institution Development Fee. Use the registration number as username and date of birth (ddmmyy) as the password.	March 4 – 7, 2024 (4:00 pm)
3.	Re-registration process by the Directorate of Education.	March 5 – 8, 2024
4.	Color Blindness Test Examination, for study programs that require no color blindness (Point D), will be conducted <b>online</b>	March 6 – 8, 2024 (9:00 am – 2:00 pm)
5.	Payment of Tuition Fee through the designated bank.	March 13 – 15, 2024 (2:00 pm)
6.	Print the proof of re-registration from <a href="http://sipmaba.its.ac.id">http://sipmaba.its.ac.id</a> to obtain Student ID ( <i>NRP: Nomor Registrasi Pokok</i> )	Start from March 14, 2024
<b>Candidates who do not fill in their biodata and upload the documents until March 7, 2024, at 4:00 pm (GMT+7) and not pay tuition fee until March 15, 2024 at 2:00 pm (GMT+7) are deemed to give up their rights as candidates for ITS IUP Year 2024/2025.</b>		

A. Documents required to Online Registration:

- Latest color photograph file (400 x 600 pixel; JPG or PNG; 200-500 KB) with blue background. Wearing a plain, white shirt. Whom wear hijab may use free-color hijab.
- Scan (JPG, 200-500 KB per document):
  - High School Diploma (*Ijazah SMA/SMK/MA*) or Graduation Certificate (*Surat Keterangan Lulus (SKL)*), or Certificate still in grade 12;
  - Family Card (*Kartu Keluarga (KK)*) and Birth Certificate (*Akta Kelahiran*);
  - Stamped statement letters Rp10.000,00 signed by parents/guardians and prospective new students. The statement letter's template can be downloaded from <http://sipmaba.its.ac.id>.

- B. Furthermore, before prospective new students fill in data on <http://sipmaba.its.ac.id>, they must pay Initial Institution Development Fee (previously named Institutional Development Fund) with nominal as filled in selection registration at <https://admission.its.ac.id/>. Payments can be made through ATM, internet banking, mobile banking, or tellers at branch offices of Bank BNI, BTN, BRI, Bank Mandiri, Bank Syariah Indonesia, or Bank Jatim throughout Indonesia nationwide by mentioning the 12-digit payment code you obtained from SIPMABA after submitting statement letter according to the template provided.
- C. After filling data in <http://sipmaba.its.ac.id> and saving permanently, make tuition fee payment. Payments can be made through tellers, ATMs, internet banking, and mobile banking at branch offices of Bank BNI, BTN, BRI, Bank Mandiri, Bank Syariah Indonesia, or Bank Jatim throughout Indonesia nationwide by mentioning IUP Batch 1 2024 registration number. Add 91 (Nine One) in front of the code.

Example: Registration Number: 72413xxxxx  
Payment Code **91**72413xxxxx

- D. The admitted students of Chemical Engineering and Environmental Engineering are required to take the color blindness test examination which will be conducted **online** at 09:00 am until 02:00 pm (GMT+7). The admitted students will be contacted by ITS Medical Center staff for online test examination.
- E. Registration proof can be printed from March 14, 2024, through <http://sipmaba.its.ac.id> after completing all procedures of re-registration. The schedule of new student activities (TEFL Test, Academic Potencial Test, Psychological Test, and Spiritual Training & National Lecture) will be announced later through <https://www.its.ac.id/pendidikan>.

**Candidates who are proven to have falsified the supporting documents needed for re-registration will be subject to sanctions in the form of canceling their rights as ITS students.**

Surabaya, March 1, 2024  
Vice Rector for Academic and  
Student Affairs,



Prof. Dr. Ir. Adi Soeprijanto, M.T.  
NIP 19640405 199002 1 001

A handwritten signature in blue ink, located to the right of the official stamp and the printed name.