

Application Guideline of Student Exchange Program

Faculty of Ocean Science and Technology

Graduate School of Maritime Sciences

Kobe University

■ Exchange Period

1 semester or 2 semesters

Spring semester: from April to September

Fall semester: from October to March

■ Number of students to be admitted

We accept the number of students specified in the International Student Exchange Agreement between your university and Kobe University.

■ Study Field

Faculty of Ocean Science and Technology: Marine Sciences, Marine Technologies, Maritime Policy Studies, Nautical Sciences, Marine Engineering

Graduate School of Maritime Sciences: Marine Sciences, Marine Technologies, Maritime Policy Studies, Nautical Sciences

*Students can take classes in other faculties/Graduate Schools only if permitted.

■ Eligibility

1. Students must be enrolled in their home university as full-time undergraduate or graduate students and are aiming to receive a degree from their home university after completing an exchange study at Kobe University. Undergraduate students must have completed at least one year of undergraduate study at their home university at the time of coming to Kobe University.

2. The purpose of studying abroad is clear and concrete, so that the achievement of their study and research at Kobe University can be expected.

※International students, including exchange students, must take at least 10 lesson hours (equivalent to 5-7 classes) per week in accordance with immigration law.

3. Students are required to contact a preferred supervisor and get his/her approval. Please note that we cannot accept students who focus on studying Japanese.

4. Students should have adequate Japanese skills in order to understand classes or conduct research in Japanese.

5. Students must have a GPA of 3.0 or above on a 4.0 scale for their completed undergraduate study at their home university.

6. Students should have the basic knowledge and skills required for the classes they wish to take or conduct research at Kobe University.

7. Students are expected to maintain good relationships with local students and faculty members of our faculty/graduate school and its neighboring community. At the same time, they can contribute to

the development of continued exchange between the Faculty/Graduate School of Maritime Sciences, Kobe University, and their home university after completing this program.

■ Application Procedures

1. Application and selection at your university

For more details, please contact the international office at your home university.

2. **Apply for the exchange program through your home university.**

*** Application deadlines**

For Spring Semester Enrollment (April – September) : November 1st

For Fall Semester Enrollment (October – March) : May 1st

*** Application Documents**

☐ Application Form 《Prescribed Form》

☐ Study Plan & Statement of Purpose to Study Abroad 《Prescribed Form》

☐ Original Academic Transcript **(English version)**

☐ Certificate of Japanese Language Skill (Undergraduate students)

☐ Certificate of Japanese/English Language skills (Graduate students)

☐ Application for Certificate of Eligibility (COE) 《Prescribed Form》

*Please fill out pages 1 through 5.

☐ Financial Statement

*A Financial Statement is a very important document for COE screening. Please submit the documents that will prove the “Method of support to meet the expenses while in Japan (Section 28 of Application for COE)”. Supporting documents may be:

● Latest bank statement (more than 1,200,000 JPY balance for 1 year stay at Kobe University as an exchange student)

※ If the account balance is less than 1,200,000 JPY, a certificate of employment of your financial supporter, plus a certificate of his/her annual income.

☐ Photo data (JPEG or PDF file) for COE application

☐ A copy of your passport

3. Acceptance

After we receive the application documents from your university, it will be deliberated upon. If accepted, you will be informed within 2 months.

Kobe University will apply for your COE by proxy. It will be issued within 2 months after submission. (We cannot guarantee a 100% successful result of the COE assessment.)

4. Send the Acceptance Package

☐ Notification of Acceptance, etc.

☐ Official Acceptance Letter

☐ COE (Certificate of Eligibility)

5. Apply for a Student Visa at a Japanese Embassy/Consulate in your home country.

6. Preparation for coming to Kobe & Arrival

■ Scholarships

We will contact you if we have any available scholarships for exchange students.

Information:

1. JASSO (Japan Student Services Organization)
[日本留学のための奨学金 | JASSO](#)
2. HUMAP (Hyogo University Mobility in Asia and the Pacific)
[Hyogo University Mobility in Asia and the Pacific \(hyogo-humap.jp\)](#)
3. Kobe University Fund

■ Accommodation

Although exchange students are given priority for room allocations in the university residential facilities, there is no guarantee. In addition, please note that the room type will be single only, and you cannot choose a residence.

■ Contact Information

Please send the application documents to the following email address.

E-mail: fmsc-gakusei@office.kobe-u.ac.jp

5-1-1, Fukae-minamimachi, Higashinada-ku, Kobe, Hyogo 658-0022 JAPAN

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